

Getting Started with MyOnline (WVSU Online/Moodle)

As a new instructor with West Virginia State University (WVSU), you may teach some or all classes on MyOnline. This platform, also known and referred to as WVSU Online and Moodle, is our Learning Management System (LMS), where all of our online courses are presented. Follow the steps below to get started with MyOnline.

Signing into MyOnline

1. Click the MyOnline link at the top of the university's website (wvstateu.edu) or go to <https://myonline.wvstateu.edu/>.
2. Sign in with your university assigned username and password.
 - **Username:** Everything before the @ symbol in your university email address.
 - **Password:** Same as the one setup for university email account.

NOTES:

- If you do not know your email address, please contact the Center for Online Learning (col-helpdesk@wvstateu.edu | 304-766-3300) or Registration (registration@wvstateu.edu | 304-766-4146).
- If this is your first time accessing any of your university accounts, you will need to use one of the methods below to set up a password using the Password Reset Utility.

Set a Password from MyOnline

- Click the **Lost password?** link underneath the **Log in** button in MyOnline.
NOTE: You may also access the Password Reset Utility by clicking the **Click Here for Help with Login?** link beside the **Login** button in MyState, then on the **Reset Utility** link at the top of the next page.
- Enter your university assigned ID number (**A00...**), last name, birthdate, and the generated number provided.
- Click the **Submit Information** button.
- Enter and confirm your password.
- Click **Submit** to complete the process.

Once signed into MyOnline, you will be on the home page. From here, you can access the courses you are currently enrolled in, as well as training and other resources.