

WEST VIRGINIA STATE UNIVERSITY DISCRETIONARY ACADEMIC FORGIVENESS

Consistent with the West Virginia Higher Education Policy Commissions Title 133 Procedural Rule, Series 22 Sections 4 and 5, West Virginia University (WVSU) will extend to students' academic forgiveness related to grade point averages required for graduation under the following listed conditions. (This policy pertains only to graduation requirements and not to such requirements for professional certification which may be within the province of licensing boards, external agencies, or the West Virginia Board of Education). A student who has grades of "F" and/or "D" may petition the Director of Registration to disregard the grade for the purpose of computation of the cumulative grade point average under the following conditions:

1. Only "F" and/or "D" grades from courses taken at **least five years** prior to the request may be disregarded for grade point computation. (Students must choose to keep all "D" grades or have all eligible "D" grades forgiven). Education majors should request that all grades of "D" and "F" will be removed since no grade lower than a "C" may be used for credits leading to graduation and/or certification.
2. When "F" and/or "D" grades are disregarded for grade point average computation, these grades will not be deleted from the student's permanent record (transcript).
3. Once a "D" grade is disregarded for the purpose of grade point average computation, the credit earned is also disregarded.
4. The student requesting academic forgiveness must not have been enrolled in any college or university on a full-time (12 or more credit hours) basis during any semester or term in the previous five years. If the student has enrolled on a part-time basis (less than 12 credits) during the specified five years, the student must have earned at least a "C" grade point average (2.0) in all course work attempted.
5. Students may apply for academic forgiveness through a signed application (see reverse). The student must certify that he/she has not been enrolled as a full-time student in any college or university for the five consecutive years prior to the request.
6. Once the student has completed the 12 credits hours of required courses at WVSU, with no grade lower than a "C", the Director of Registration will calculate the grade point average and grant academic forgiveness for the "F" and/or "D" grades the student has earned at least five years earlier. The student must apply for academic forgiveness with the Registrar in the Office of Registration and Records.

NOTE: Students who receive academic forgiveness may be eligible for graduation with honors. All grades, including those that were "forgiven" will be used to determine honors for graduation.