

West Virginia State University Board of Governors
Grand Hall, Erickson Alumni Center
December 8, 2017
Minutes

1. Call to Order and Roll Call

Mr. Williams called the meeting of the West Virginia State University (WVSU) Board of Governors (BOG) to order at 12:31 PM. He noted that the oath of office on the agenda would be delayed, as the new Board member was unable to attend.

Present: Mr. Buchanan, Mr. Jones, Mr. Kelley, Mr. Konstanty, Mrs. Pitchford, Mr. Roberts, Dr. Smith, Mr. Swingle, Dr. Vaughan and Mr. Williams. Several members of the administration, students, faculty, and staff were also present.

2. Verification of Appropriate Notice of Public Meeting

Mr. Williams announced the verification of appropriate notice of public meeting.

3. Review and Approval of Agenda

Dr. Smith motioned for approval of the agenda as presented, and Mrs. Pitchford seconded the motion. The motion carried.

4. Review and Approval of Minutes of Previous Meeting

Mrs. Pitchford noted one technical correction where there was repetitive language under Item 6.a.iii. The words “before the Board’s consideration” will be stricken where repeated in that sentence. There being no further corrections noted, Mr. Swingle motioned for approval of the minutes of the September 14, 2017 meeting as amended, and Mr. Kelley seconded the motion. The motion carried.

5. Reports from Board Committees

Policy Review:

Mr. Konstanty chaired the Committee and presented the report.

- The Committee met and reviewed two proposed new policies, Post Tenure Review and Records Retention.
- Following Committee discussion, it was agreed that faculty would meet to discuss the proposed Post Tenure Review policy and bring feedback and recommendations back to the Committee.
- The Committee discussed the proposed Records Retention policy. There was a consensus that the proposed policy was cumbersome and should have further review. In addition, the existing R&D Corporation policy on records retention will be reviewed as a comparison.
- A special meeting may be called prior to the regular scheduled meetings in January.

Presidential Review:

Mr. Konstanty chaired the Committee and presented the report.

- The Committee completed the annual presidential review process.

- The review and subsequent findings will be discussed with the full Board during executive session later on the agenda. Following the executive session, there will be a recommended action item.

Recruitment and Retention:

Dr. Smith chaired the Committee and presented the report.

- The Committee received an update on the Royall & Company contract, which was terminated. Staff provided a comparison chart that indicated a 35 percent increase in enrollment since terminating the contract.
- Staff provided an update on partnerships to benefit transfer students. MOUs were signed with BridgeValley and New River Community and Technical Colleges for the new Straight 2 State initiative designed to help students transition from a two-year to four-year institution. Through the agreement, students in the program at their two-year institution are admitted into WVSU in their major and all of their credits are accepted.
- The Committee received an update on recruitment strategies, many of which are data driven.
- Vice President Underdue Murph presented on Map Works, which is a program that helps with retention efforts. The program interacts with Banner and other programs the University already utilizes.

Academic Policies:

Mr. Kelley chaired the Committee and presented the report.

- The Committee welcomed its new clerk, Brittany Fletcher.
- The Committee received a presentation on the Bachelor of Fine Arts in Music Performance program, which has been in effect for two years. The program has a current enrollment of 20 students and graduated 14 students, to date.
- The Music Department is applying for accreditation with the National Association of Schools of Music.

Finance:

Mrs. Pitchford chaired the Committee and presented the report.

- The Committee reviewed the budget report and actuals through October 31, 2017.
- The budget target is 33 percent and total revenue actual is \$13,291,088, which is above target.
- Expenses are \$12,243,399 and expenditures appear to be on target, as well.

Audit:

Mr. Lipscomb was unable to attend. As a result, Dr. Smith chaired the Committee and presented the report.

- The Committee received an in-depth presentation by Chris Knopik from CliftonLarsonAllen on the financial statement audit. The audit report resulted in a clean audit with no findings.
- The University met the HEPC audit deadline for completion.
- A detailed report will be presented later on agenda under the President's Report.

- Dr. Smith asked the Board to join her in applauding the Business and Finance staff for their hard work and diligence.

Mr. Williams asked to modify the agenda to move the report from the president before the executive session. Mr. Konstanty motioned for approval to move Item 7, with the exception of Item 7.a.i, before Item 6. Mr. Kelley seconded the motion, and the motion carried.

7. Report from the University President

President Jenkins welcomed everyone and acknowledged Dr. Deneia Thomas, who will join the University in January as Chief of Staff. He provided an overview of highlights from this year such as NASA Day, Governor’s School for Math and Science, the science bowl and continued groundbreaking research. The University also received impressive state and national rankings. Students won amazing awards throughout the state, which is a testament to the quality education and overall development the University provides to students. The Black and Gold Gala was record breaking in attendance and funds raised. The first-to-second year retention rate is at a five-year high and trending upward. The University also launched three new academic programs with the BS in engineering and MS in sports studies and computer science, as well as new recruitment initiatives Straight 2 State and the Loyalty Programs. Athletics also had a great year. The women’s tennis team captured its fourth conference title in five years. The football team had its first winning season since 2008. In addition, the University launched the Yellow Jacket Nation television show, making State one of few NCAA Division II schools in country to have such a show. Mr. Williams congratulated the music program and tennis and football teams on their successes.

a. University Reports Forwarded by Board Committees

Item 7.a.ii: President Jenkins introduced Chris Knopik from CliftonLarsonAllen, who provided a financial statement audit presentation to the full Board. The presentation included an overview of the audit process, audit results, governance communication and higher education trends. Mr. Knopik reported that the audit results indicate the financial statement amounts are an unmodified opinion and there were no findings of non-compliance. Following Board discussion, Mr. Swingle motioned that the West Virginia State University Board of Governors accepts the financial statements audit report as presented. Mr. Kelley seconded the motion, and the motion carried.

Items 7.a.iii and iv: President Jenkins said, as previously reported by Mr. Konstanty and the Policy Review Committee, there would be no action taken at this time on the proposed policies on Post Tenure Review and Records Retention.

6. Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel and Property Matters

Mr. Konstanty motioned for approval to go into executive session, under the authority of West Virginia Code §6-9A-4 to discuss legal, personnel, and property matters. Mrs. Pitchford seconded the motion, and the motion carried.

A motion to arise from executive session and reconvene into regular session was made by Mr. Konstanty, and Mr. Kelley seconded the motion. The motion carried. Mr. Konstanty asked for the record to reflect that the Board only discussed items related to the topics listed and no motions or votes were taken.

7. University Reports Forwarded by Board Committees (continued)

Item 7.a.i: Mr. Konstanty said the Presidential Review Committee met that morning and adopted a motion to make the following recommendation to the full Board.

"The Presidential Review Committee recommends to the full Board and thus moves that Chairman Williams report to the Chancellor that the end of contract cycle review of Anthony L. Jenkins, Ph.D., President of West Virginia State University, was conducted for the year 2017, in accordance with BOG Policy #61, and that based upon the interviews conducted by the Presidential Review Committee, and the comments of more than 80 individuals, comprised of students, staff, faculty and community stakeholders of West Virginia State University, the performance of Anthony L. Jenkins, Ph.D., as President of West Virginia State University exceeds expectations."

Mr. Kelley motioned for approval by the full Board to adopt the recommendation of the Committee. Mr. Swingle seconded the motion, and the motion carried. Mr. Williams thanked the Committee and commended the group for their work. Mr. Konstanty noted that in the past the Committee Chair drafted brief letter from Board Chair to HEPC regarding the evaluation. It was agreed that the President's Office staff would work with the chairs to prepare and submit the letter to HEPC.

8. Other Matters

No other matters were brought before the Board for discussion.

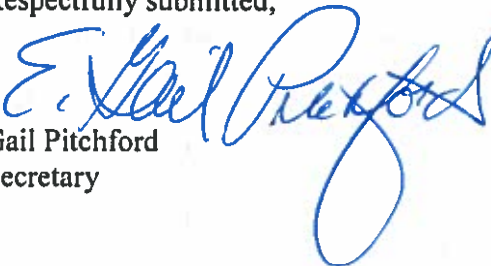
9. Next Meeting Dates

January 24-25, 2018

10. Adjournment

With there being no further business, the meeting adjourned at 4:13 PM.

Respectfully submitted,


Gail Pitchford
Secretary

Approved: 
Mr. Leon Vincent Williams
Chair