

Audit & Pass/Fail Request



Once complete and validated by all signees, please submit to:
Registration@wvstateu.edu

Student Data

Name	
ID	Phone
Email	

Term/Program Data

Semester/Yr.	Academic Standing
Major	Minor

Course Information

CRN	Subject/Dept.	Course#	Section#	Cr. Hrs.
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Requested Registration Type

AUDIT	PASS/FAIL: Must be in good academic standing
<ul style="list-style-type: none"> Carries no credit and will be recorded on transcript as AUD. Courses in student's major or minor areas may not be audited. Audited courses do not count toward graduation. After auditing a course, if a student finds the course is needed for graduation he/she may request permission of the college dean to enroll in or test out of the course. 	<ul style="list-style-type: none"> Limited to one elective course per semester. <ul style="list-style-type: none"> Form is to be filed at time of registration. A maximum of 4 courses in total can be counted toward graduation. To receive a grade of P, the student must have earned grade of D or above in the course. Once a student has started a course under the pass-fail option, the decision cannot be revoked for request of a letter grade.

**Please see the Academic Procedures section of the current University Catalog for complete details on conditions and restrictions for Auditing Courses and Pass-Fail Option.*

Statement of Understanding

I understand the information and results of my request. I am aware I cannot change this option. Once approved, it is not reversible.
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Authorization/Approval

Student:	Date
Advisor/ Chair:	Date
Dean (of Course):	Date