

APPLICATION FOR ADMISSION TO CANDIDACY
Education Department – West Virginia State University

*Before a candidate is admitted to **Education 300 and 316**, this application and all attachments must be submitted in a manila envelope to the Department Administrative Secretary. (Do not staple the documents). Please print legibly in blue ink. A conference with the Department Chair will be scheduled at the time the document is submitted. (Revised Fall 2021)*

Candidate's Name _____ A# _____

Telephone _____ Email _____

Content Specialization _____

1. Candidate must attach the most recent copy of the unofficial transcript which shows current semester courses in progress and all previously completed courses. A candidate must have a minimum overall G.P.A. of 3.00 in all content specialization courses, general education courses, and professional education courses to be admitted to the Teacher Education Program and to graduate with a degree in Education.
2. The candidate must present documentation of enrollment in at least six semester hours of coursework for the next semester. **Attach a copy of the advising sheet which must be signed by the Education Advisor. Secondary candidates must also have the sheet signed by the Content Advisor.** All courses that will be taken for the next semester must be listed.
3. **Attach a copy of the Praxis I Scores in Mathematics, Reading, and Writing** (Core Academic Skills for Educators—CORE).
4. Attach a copy of the National ACT or National SAT scores. If ACT scores are lower than the 50th percentile, the candidate may apply for an exemption on or before the last day of the semester that precedes the semester in which they plan to register for Education 316. The Application for Exemption from Selectivity Requirements is on the WVSU Department of Education website.

Exemptions from the Praxis Reading and Writing tests may be obtained if the ACT combined score in English and Reading is 34 with a minimum of score of 17 for each area. Exemption in math requires a minimum score of 21. A composite score of 26 on the ACT also qualifies for exemption from Praxis One.

Exemptions from the Praxis Reading and Writing tests may be obtained if the New SAT score is 480 using the combined Evidence-Based Reading and Writing. Exemption in math requires a score of 530.

Refer to the chart on page 3 of this application for additional requirements for exemption from CORE (Praxis One)

OFFICE USE ONLY:

Candidate has the following admission status: _____ Full Admission _____ Provisional Admission

Field Experience Manager _____ Department Chair _____

Date _____ Date _____

Date of Entry of Cohort Information _____

5. Checklist. Candidate must provide printed copies of listed documents in this order:

- _____ Completed application
- _____ Current Transcript (*The Transcript may be printed from My State and must contain the previous semester grades*)
- _____ Advising Form with classes for next semester (*Classes must be selected and written on the form. Secondary candidates must have the signature of the Education Advisor and the Content Advisor.*)
- _____ Documentation of completion of field experience for EDUC 201 and 202 (*Field Experience document must have all three pages*)
- _____ Course Rotation for Content (Must be secured from and **signed by** the Content Advisor).
- _____ Copy of PRAXIS I Scores **and** either National ACT or SAT scores.
- _____ Exemption Essay if ACT Composite Score is less than 22 (*instructions are on page 5*)
- _____ Copies of PDU certificates that were emailed to you

I understand that I must meet all prerequisites, requirements, and provide all requested documents to fulfill the admission requirements as a teacher education candidate.

Signature of Candidate _____ Date _____

FOR OFFICE USE ONLY

6. Verification by Department Chair or Manager of Field Experience - Date _____

- | | |
|---|--|
| _____ Verification of Three A-5 Forms | _____ Minimum of 10 PDU's |
| _____ Three Speaking Assessments. | _____ Disposition Assessment |
| _____ ACT/SAT Score _____ % | _____ Cumulative GPA _____ |
| _____ General Education GPA 3.0 or higher | _____ Professional Education GPA 3.0 or higher |

Requirements for Exemption from CORE (Praxis One)
PRAXIS ONE: CORE ACADEMIC SKILLS FOR EDUCATORS (CASE)
(WVDE Policy 5202 – 10.1.b.3.F.1) Effective Date: September 2021
(Note: These scores must have been attained from a single administration)

PRE-PROFESSIONAL SKILLS TEST	PASSING SCORE	EFFECTIVE DATE	RECORD DATE TEST WAS TAKEN MONTH/DAY/YEAR
Composite score on the American College Test (ACT)	26	Prior to 1989	
An ACT enhanced combined score in English and Reading of 34 with a minimum score of 17 for each area and a minimum Math score of 21	Combined English and Reading--34 Math 21	Effective November 1989	
Scholastic Achievement Test (SAT)	1035	Prior to 1995	
Re-Centered SAT	1125	Effective April 1995	
Revised SAT using the combined Critical Reading and Math Score	1170	Effective March 2005	
New SAT score of 480 using the combined Evidence-Based Reading and Writing and a score of 530 in Math	480 (Reading and Writing) 530 (Math)	Effective May 2016	

Other Exemptions:

- 1. Holds certification through the NBPTS**
- 2. Holds or has held a West Virginia Professional Certificate**
- 3. Holds a master’s degree from an accredited institution of higher education**
- 4. Satisfies a passing score in basic skills reading, writing and mathematics as required in the state where the preparation program is or was completed.**
- 5. Holds a valid out-of-state certificate in the content area**
- 6. Successfully completed three years of experience within the last seven years in one or a combination of specializations recognized on an out-of-state professional certificate valid during those three years**
- 7. Holds an expired out-of-state certificate or equivalent as prescribed by section 10.4.b.4.B and is seeking conversion from a West Virginia Provisional Professional Teaching Certificate to a West Virginia Professional Teaching Certificate;**
- 8. Attained from a single administration a score of combined score of 800 verbal and quantitative (tested prior to November 2011) or at least a 286 (November 2011 or after) on the Graduate Record Examination.**
- 9. Refer to WVBE Policy 5202 for complete details.**

**WEST VIRGINIA STATE UNIVERSITY
TEACHER EDUCATION PROGRAM APPLICATION FOR EXEMPTION FROM
SELECTIVITY REQUIREMENTS**

In alignment with CAEP standards, the West Virginia State University Education Department has implemented the following Selectivity Requirements:

- 1. Overall GPA of 3.0 or higher in college level coursework completed to date.**
- 2. ACT or SAT scores that meet or exceed the requirements below, based on date of request for admission the Teacher Education Program:**
 - Beginning with the 2020-2021 academic year, the GPA requirement is 3.0 and the ACT/SAT requirement is the 67th percentile.
- 3. Candidates who do not meet this requirement may make a formal application for EXEMPTION from the Selectivity Requirements. To make this application the candidate must submit an original professional, well-written essay that provides a strong rationale for the Education Department to consider in make a decision about admission. The essay must be typed and must include:**
 - a. Reasons for your becoming an outstanding teacher despite having deficiencies in GRP or ACT/SAT scores**
 - b. Explanation of your demographic characteristics linked with lower academic achievement and how that may have affected GPA and Achievement Scores. Some factors to consider are:**
 - Attending low achieving Pre-K-12 school(s).
 - Low Socio-economic status during formative years
 - English Language Learner
 - Disability
 - Other
 - c. Discussion of your personal characteristics or experiences that predict success with Pre-K – 12 students or that are linked to cultural competence.**

Use this sheet as the cover page for the essay.

**REQUEST FOR EXEMPTION FROM
SELECTIVITY REQUIREMENTS**

Candidate Name _____

Student ID# _____

Cumulative GPA _____

ACT/SAT Composite %-ile Score _____

**I wish to be admitted to the Teacher Education Program and to be enrolled in
Education 316 in the _____ Semester of 20____.**

Candidate Signature _____

Date _____