**TITLE IX INVESTIGATION PROCEDURE**

You can report any forms of retaliation throughout and after the investigation process.

Incident may also be reported to the police.

A timely warning with non-identifiable information may be issued to campus for safety reasons.

The police investigation and school investigation are separate processes, but may occur at the same time.

**Alleged Title IX Complaint is reported to Title IX Coordinator (TIXC) or Official with Authority (OWA)**

**TIXC schedules a meeting with the Respondent regarding the complaint received.**

**TIXC informs both Parties of the Investigation Procedure.**

**TIXC assigns the investigation to an appropriately trained team of investigators.**

**TIX Investigators write a Summary of Investigative Report (SIR) detailing what the investigation revealed. The report is submitted to the Hearing Panel.**

**TIX Hearing Panel conducts the Hearing.**

**TIX Hearing Panel finds the Respondent responsible and imposes sanctions in accordance with those set forth in the Student Code of Conduct for students or or Employee Handbook for employees.**

**TIXC acknowledges receipt of the complaint and schedules a meeting with the Complainant.**

**TIXC meets with both parties individually to discuss available resources, safety planning, and interim measures that might be needed.**

**TIXC assigns an Advisor to each party if they do not identify their own Advisor.**

**TIX Investigators interview both parties, all relevant witnesses and examines any other relevant evidence.**

**TIX Hearing Panel Chair notifies both Parties, Advisors, relevant witnesses to schedule a hearing.**

**TIX Hearing Panel, using the preponderance of the evidence standard finds the Respondent responsible or not responsible.**

**TIX Hearing Panel Chair provides a written Outcome Notice to both Parties. The Appeal Process is included with the Outcome Notice letter/email. Either Party may appeal the Finding or Sanctions.**

**Do you need a change in living space or class?**

**Do you need medical or emergency care?**

**Do you want counseling?**

**Do you want to report to police?**