



Dear Residential Student,

On behalf of the Office of Housing and Residence Life we are all excited for your return to West Virginia State University this fall 2020 semester. To ensure we adhere to the State of West Virginia and local public health officials guidelines, and the Centers for Disease Control (CDC) [social distancing](#) protocols we have made important adjustments to the move-in process to safeguard your health and well-being in response to COVID-19 pandemic. This letter provides information about the modified move-in process.

Move-In Appointment Form and Time Slots

All students are required to submit their requested move-in time through the [Move-In Appointment Form](#). In order to provide necessary physical distancing each student will be given **two-hours** to move their belongings into the residence hall room. The **daily** move-in schedule will **begin at 9:00 am and end at 6:30 pm**.

Students are required to select a two-hour move-in time slot and as a safety measure the limit of persons for each block is capped at 20 persons. You are **only permitted access** into the residence hall during your two-hour scheduled move-in time slot. If you do **not submit** a move-in appointment form and arrive on campus, you **will not be permitted access** into the residence hall and directed to an official in the Office of Housing and Residence Life. The morning and afternoon two-hour move-in time slots are listed below.

Morning Two-Hour Slot	Afternoon Two Hour Slot
9:00 am – 11:00 pm	2:00 pm – 4:00 pm
11:30 am – 1:30 pm	4:30 pm – 6:30 pm

Early Staging Move-In Dates for Students **Within 150-Mile Radius**

To help reduce the number of residents moving in at the same time for safety measures we will offer an early staging move-in period for residents who live within a 150-mile radius to WVSU. The early staging appointments will be offered from **July 31st to August 2nd**. During your **two-hour move-in scheduled appointment time slot** you will be allowed to unload items from your vehicle and leave your belongings in your locked room. You will then return to WVSU for the fall semester **after 10:00 am August 8th**. The dates for the early staging period for students who



live within a 150-mile radius are below and to schedule a time slot to move-in you are required to submit a [Move-In Appointment Form](#).

Date	First Letter of Last Name
Friday, July 31 st	Letters A - I
Saturday, August 1 st	Letters J - R
Sunday, August 2 nd	Letters S - Z

New Student Move-In Dates **Outside 150-Mile Radius**

The move-in dates for new students who live out-of-state or are outside an 150-mile radius to WVSU will be from **August 3rd to August 5th**. During your **two-hour move-in scheduled appointment time slot** you will unload items from your vehicle, move-in to your room, and be permitted to remain on campus for the fall semester. You will only be allowed to move in on the dates listed below. The dates are listed below and to schedule a time slot to move-in you are required to submit a [Move-In Appointment Form](#).

Date	First Letter of Last Name
Monday, August 3 rd	Letters A - I
Tuesday, August 4 th	Letters J - R
Wednesday, August 5 th	Letters S - Z

Returning Student Move-In Dates **Outside 150-Mile Radius**

The move-in dates for returning students who live out-of-state or are outside a 150-mile radius to WVSU will be from **August 6th to August 8th**. During your **two-hour move-in scheduled appointment** you will unload items from your vehicle, move-in to your room, and be permitted to remain on campus for the fall semester. You will only be allowed to move in on the dates listed below. The dates are listed below and to schedule a time slot to move-in you are required to submit a [Move-In Appointment Form](#).



Date	First Letter of Last Name
Thursday, August 6 th	Letters A - I
Friday, August 7 th	Letters J - R
Saturday, August 8 th	Letters S - Z

Residence Hall Adaptations and Policies

Living on campus is a privilege and it is our collective responsibility to ensure that our living communities remain safe and healthy. To help reduce the risk of spreading COVID-19 we have made important adaptations to residential housing policies for 2020-21. Our residence hall policies and adaptations are planned to support public health and reduce risks. All adaptations are in guidance from state and local public health authorities and are designed to achieve the goal of an engaged living and learning experience for our residents.

Move-in details will adjust as new information unfold and here are a few important items:

- Upon arrival students must show proof that he/she has been tested for COVID-19 that indicates a negative test reading.
- You and your move-in guest will be required to complete a health screening questionnaire and take a temperature test administered by onsite health officials.
- If you and your move-in guest **pass** the required health screening questionnaire and temperature test, a residence life staff person will confirm receipt of your [Move-In Appointment Form](#) and **scheduled two-hour time slot** you will be allowed to unload items from your vehicle and be permitted access into the residence hall.
- If you or any person that traveled in the vehicle **does not pass** the required health screening questionnaire and temperature test you **will not be permitted to proceed with the move-in process**. In adherence to the State of West Virginia and local public health officials' guidelines, and the Centers for Disease Control (CDC) the student will be required to vacate the **premises, return home and self-isolate for 14 days**. After the self-isolation period students must provide proof of a negative COVID-19 test reading and submit a new [Move-In Appointment Form](#).



- We strongly encourage you to **limit** the number of items you bring to campus. There will be **no volunteers or helpers** to carry your items to your residence hall room. A limited number of carts may be available, but you will have to disinfect the cart before and after use. To expedite your move, we suggest you bring your own carts or dollies.
- You and your guest are required to wear face coverings and gloves during the entire move-in process into the residence halls. A limited supply of masks and gloves will be available, we suggest you bring your own supply to expedite your move-in process.
- To adhere to physical [social distancing](#) protocols we will limit **one guest** in the building to assist you. With this in mind, please limit the people who accompany you to more than **two additional** people who will be required to remain inside the vehicle.
- Elevators will have limited capacity to ensure we safely practice social distancing protocols. Signs will be posted to inform you of capacity limits in the elevator at one time.

The Housing and Residence Life staff have a collective commitment to promote and adhere to public health protocols and suggested best practices to prevent the spread of COVID-19 in our residence halls. We thank you in advance for embracing our adaptations and procedures to ensure everyone's health and safety.

Sincerely,

Joseph R. Oden, Jr.
Assistant Vice President
Enrollment Management and Student Affairs

Sincerely,

Derrien Williams
Director of Housing and Residence Life