



# WEST VIRGINIA STATE UNIVERSITY

## **Assistant Women's Basketball Coach Athletics**

### **West Virginia State University:**

West Virginia State University (WVSU) is a public-land grant institution, which was founded in 1891 as a Historically Black College and University (HBCU), and has evolved into a fully accessible, diverse, and multi-generational institution serving approximately 3,500 students. The University is a community of students, staff, and faculty committed to innovative teaching and learning, research and service that offers 23 undergraduate and seven graduate degrees through its four colleges, and competes in athletics at the NCAA Division II level in five men's sports and six women's sports. WVSU is located in Institute, WV, a suburb of Charleston, the largest city and the capital of West Virginia. With more than 300,000 people living in the metropolitan area, it is an active, exciting and engaging community, boasting cultural and historical events, music, festivals and entertainment.

### **Position Description**

West Virginia State University invites applications for the position of Assistant Women's Basketball Coach. This is a full-time, benefit-eligible position. The individual will report to the Head Women's Basketball Coach.

### **Responsibilities for the Assistant Women's Basketball Coach**

The successful candidate will assist the Head Women's Basketball Coach in the administration of all aspects of the WVSU Women's Basketball program. Their responsibilities will include, but are not limited to:

- Assist in pre-, in-, and post-season training, practices and games
- Identify, evaluate, and recruit prospective student-athletes
- Assist in all areas relating to the operation of the basketball program, including day-to-day administrative and operational responsibilities
- Assist in coordination of practice and game preparation
- Coordinate practice times at opponent's facilities and coordinates the team travel arrangements within the department guidelines and budget
- Motivate and inspire student-athletes to excel in the classroom and on the court
- Prepare reports
- Evaluate players

## **Requirements for the Assistant Women's Basketball Coach**

Bachelor's degree preferred. The ideal candidate will have strong interpersonal, organizational, and written/oral communication skills as well as demonstrated success as an Assistant or Head Coach. A valid driver's license, official academic transcript(s) and the successful result of a background check are mandatory.

### **Salary Statement**

*Salary will be commensurate with experience*

### **To Apply:**

This position will remain open until filled. However, first consideration will be given to applicants who submit a resume, cover letter, academic transcripts, and the names and email addresses or phone numbers of three professional references by August 4, 2023. All requested information must be submitted for your application to be considered.

Please submit application materials via email to [jobs@wvstateu.edu](mailto:jobs@wvstateu.edu) or mail to:

West Virginia State University  
Department of Human Resources  
P. O. Box 1000, 105 Cole Complex  
Institute, WV 25112

**West Virginia State University conducts criminal background checks on all job candidates upon acceptance of a contingent offer. Any offer of employment is contingent upon the satisfactory completion of a background check.**

**West Virginia State University is an Equal Opportunity/Affirmative Action institution. No person shall be denied admission to educational programs, activities or employment on the basis of any legally protected status, or be subjected to prohibited discrimination involving, but not limited to, such factors as race, color, creed, religion, national or ethnic origin, marital status, citizenship, sex, sexual orientation, gender identity or expression, age, disability, or protected veteran status. West Virginia State University is committed to providing access, equal opportunity, and reasonable accommodation for individuals with disabilities in employment, its services, programs, and activities. To request reasonable accommodation to participate in the job application or interview process, contact, please contact the Disability and Accessibility Resources unit at 3040766-3083 or [ada@wvstateu.edu](mailto:ada@wvstateu.edu).**