

**West Virginia State University Board of Governors**  
**Erickson Alumni Center, Grand Hall**  
**March 17, 2016**  
**Minutes**

**1. Call to Order and Roll Call**

Dr. Smith called the meeting of the West Virginia State University Board of Governors to order at 10:31 a.m.

**Present:** Dr. Guetzloff, Mr. Konstanty, Mr. Lipscomb, Mr. Payton, Ms. Pitchford, Dr. Smith, Mrs. Squirts, Mr. Susman, Mr. Swingle, and Dr. Thralls. Several members of the administration, faculty, and staff were also present.

**2. Verification of Appropriate Notice of Public Meeting**

Dr. Smith announced the verification of appropriate notice of public meeting.

**3. Review and Approval of Agenda**

Mr. Swingle motioned for approval of the agenda as presented, and Ms. Pitchford seconded the motion. The motion carried.

**4. Review and Approval of Minutes of Previous Meetings**

Dr. Thralls motioned for approval of the minutes of the January 27 and 28, 2016 meetings, and Ms. Pitchford seconded the motion. The motion carried.

**5. Reports from Board Committees**

Presidential Search Advisory Committee:

Mr. Lipscomb and Ms. Pitchford co-chaired the Committee, and Mr. Lipscomb presented the report.

- The Committee met on March 16, 2016 with Greenwood/Asher and is awaiting follow-up feedback from the search firm before moving forward. The Committee will meet again in April; members will be advised of the date, time, and location once confirmed.

Institutional Advancement:

Dr. Smith indicated that the Committee did not meet and, therefore, no report is available. She reminded the Board that today is the Day of Giving, and donation cards will be available throughout campus facilities as part of Founders Day and the 125 Years of Service Celebration.

Audit:

Mr. Swingle chaired the Committee and presented the report.

- Assistant Vice President for Business and Finance Kristi Williams presented a detailed audit report and stated that the audit received a clean opinion.
- The Committee also received an update on internal cash location audits.

### Recruitment and Retention:

Ms. Pitchford chaired the Committee and presented the report.

- The Committee received a report from Vice President for Enrollment Management and Student Affairs Kitty McCarthy and her staff. Freshman applications increased 160 percent through the partnership with Royall & Company. Freshman admits were 2,691 compared to 887 this time last year. Transfer enrollment and confirmation numbers also increased. Financial Aid is continuing to package and distribute student financial aid earlier. President Hemphill stated that 190 awards were distributed when he first arrived in 2012, and in the first two weeks this year, staff has sent out more than 400 packages.

### Academic Policies Committee:

Dr. Thralls chaired the Committee and presented the report.

- The Committee received presentations on program reviews for the Bachelor of Science in Education (elementary and secondary) and the Bachelor of Arts in Psychology. Dr. Thralls stated that the Council for the Accreditation of Educator Preparation (CAPE) recently conducted a review of the education program, which fully met all six standards.
- Following review of the materials, the Committee voted to recommend continuation of both tracts of the Bachelor of Science in Education program at the current level of activity. Dr. Thralls noted that the Program Review Committee recommended the program be continued at the current level of activity with the recommendation of a formal follow-up report on program assessment; however, the Academic Policies Committee questioned the need for a follow-up report on assessment considering the positive program accreditation review. In addition, the Committee voted to recommend continuation of the Bachelor of Arts in Psychology program at the current level.

### Finance:

Mr. Susman chaired the Committee and presented the report.

- The Committee reviewed the BOG Budget Report. The University is on target with revenue and expenses. Work on next year's budget is beginning, and staff is waiting for the state to determine revenue estimates in order to create a budget. Institutional budgets must be submitted to the state by May 1, 2016. The Board asked President Hemphill to follow-up with the Higher Education Policy Commission about scenarios moving forward if the state budget issues are not resolved and a budget is not passed in time for the Board to approve the University's budget.

## **6. Possible Executive Session under the Authority of West Virginia Code §6-9A-4 to Discuss Legal, Personnel, and Property Matters**

Mr. Konstanty motioned for approval to go into executive session, under the authority of West Virginia Code §6-9A-4, to discuss legal, personnel, and property matters. Dr. Thralls seconded the motion, and the motion carried.

A motion to arise from executive session and reconvene into regular session was made by Mr. Susman, and Ms. Pitchford seconded the motion. The motion carried. Dr. Smith asked for the record to reflect that the Board only discussed items related to the topics listed, that no decisions were made in executive session, and no motions or votes were taken.

**7. Report from the University President**

Due to the current time and the 125 Years of Service program at 12:30 p.m., President Hemphill said he would hold Item 7.a.iv. and only present the action items included in his report.

**a. University Reports Forwarded by Board Committees**

- Items 7.a.i, ii, and iii: President Hemphill said, as recommended by the Academic Policies Committee, he brings before the Board's consideration program reviews for the Bachelor of Science in Education (elementary and secondary) and the Bachelor of Arts in Psychology. The reviews have been endorsed by the Provost's office and presented to the Academic Policies Committee. As indicated by the Academic Policies Committee Chair Dr. John Thralls, the Committee recommended approval by the full Board for continuation of both tracts of the Bachelor of Science in Education program at the current level of activity. In addition, the Committee recommended approval by the full Board for the continuation of the Bachelor of Arts in Psychology program at the current level of activity. Mr. Susman motioned that the full Board approve each program review as recommended by the Academic Policies Committee. Mr. Williams seconded the motion, and the motion carried.

**8. Other Matters**

No other matters were brought before the Board for discussion.

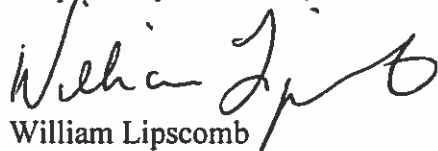
**9. Next Meeting Date**

Dr. Smith said the next Board of Governors meeting will be held on April 28, 2016.


**10. Adjournment**

With there being no further business, the meeting adjourned at 12:20 p.m.

Respectfully submitted,



William Lipscomb  
Secretary

Approved:   
Dr. Ann Brothers Smith  
Chair