

Minutes
WVSU Classified Staff Council
November 14, 2007

Call to Order. A meeting of the West Virginia State University Classified Staff Council was held on November 14, 2007 in the Library Conference Room. The meeting was called to order at 3:03 p.m. by the chair, Mrs. Millie Booker. Other members present were: Mrs. Janis Bennett, SGT William Porterfield, Mr. Steve Carpenter, Mrs. Beverly McVey, Mrs. Julie Saldivar, Ms. Barbara Rowell, Mrs. Sharon Smith Banks, and Ms. Crystal Walker.

Approval of Agenda. SGT Porterfield moved that the agenda be approved as presented and the motion was seconded by Mrs. Saldivar. The motion carried.

Approval of Minutes. One correction was noted for the minutes from the September 12, 2007 meeting . the price listed for the hot dog sale should have read \$1.25 for one. With this correction noted, Mrs. Banks moved that the minutes be approved as revised. Mrs. Saldivar seconded the motion and the motion carried.

Treasurer's Report. Mrs. Bennett reported that the Council's account that is housed in Fiscal Affairs has a current balance of \$956.50. There was an expense of \$183.42 for homecoming decorations and other charges are expected to come through soon for other homecoming charges. She said that the Council's Research and Development Corporation account balance is currently \$457.16. The Council collected \$321.76 for scarves and sausage hoagies which was applied to the R&D account.

ACCE Report. SGT Porterfield reported that the Advisory Council of Classified Employees met at WVU-Parkersburg on October 25th. The primary focus of the meeting was finalization of action items for the upcoming ACCE legislative agenda. Their agenda includes increased funding for higher education, mandatory full funding of the salary schedule before implementation of the new market pay scale, and retirement contribution equalization. There is a possibility that the increment pay will increase from \$50 to \$75 per each year of service.

SGT Porterfield distributed copies of an e-mail to ACCE members from Bob Long regarding a PEIA public hearing on November 6th. He informed that on November 29-30, 2007, ACCE will make a presentation to the CTC Council and Higher Education Policy Commission on their legislative agenda and concerns which will include concerns with grievance board membership and representatives.

Constitution and By-Laws: Mrs. Booker said that she located a copy of the Constitution and By-Laws that were revised in 2000. She asked Mrs. Bennett to review the document and compare it with the WV Code to see if any thing has been superceded.

Old Business. Mrs. Booker said that since the PIQ training that was recently held, nine employees have received upgrades.

New Business. Mr. Carpenter expressed a concern about how a fellow custodial staff member felt degraded by some faculty members because of his position. He said that his colleague has decided to retire because of the mistreatment. Mr. Carpenter stated that the custodians would like to be treated the same as all employees. Several members of the Council encouraged Mr. Carpenter and others to report the incident(s) that he referred to. It was also noted that any type of behavior such as this must be reported in order to be dealt with appropriately. Mrs. Banks said that this is a common problem with Physical Facilities where these employees are treated unfairly. She noted that classified employees should learn to use the system that is in place to prevent this type of behavior.

Ms. Rowell said the new grievance procedure minimizes the institutions' involvement. The new Level I is similar to the old Level III except the new Level I grievance is filed directly with the president or his/her designee. Level II is before a moderator, and Level III goes to the new grievance board.

Ms. Rowell noted that everyone should have received the benchmark positions that were part of a RFP (Request for Proposal) package. She said that committees are continuing to work on the personnel study that has been mandated by the legislature and, a presentation was made to legislators last month. The new classification system will be implemented in 2009. Ms. Rowell noted that if institutions have not fully funded the current salary schedule, they may not receive appropriations for the new system.

Mrs. Booker said that she plans to invite President Carter to a Classified Staff Council meeting in the near future and asked for suggestions on what the members would like for him to talk about. It was agreed that the Council would like to know about fund-raising efforts and full funding of the current salary schedule. The members would also like to know what land-grant could do to help financially with the increased work load on physical facilities staff since the University is continuing to pay them for the extra work.

Adjournment. There being no further business, the meeting was adjourned at 3:34 p.m.