

WVSU Department of Education
SPEAKING ASSESSMENT

Student _____

PROFESSOR _____

Date _____

COURSE _____ TOPIC _____

INSUFFICIENT (1)	SUFFICIENT (2)	PROFICIENT (3)	OPTIMAL (4)
POISE/APPEARANCE - Nervous tension obvious and/or inappropriately dressed for purpose of audience	POISE/APPEARANCE - Some tension or indifference apparent ; inappropriate dress for purpose or audience	POISE/APPEARANCE - Quick recovery from minor mistakes; appropriately dressed	POISE/APPEARANCE - Relaxed, self-confident and appropriately dressed for purpose or audience
BODY LANGUAGE - No movement or descriptive gestures	BODY LANGUAGE - Insufficient movement and/or awkward gestures	BODY LANGUAGE - Movements and gestures generally enhance delivery	BODY LANGUAGE -- Natural movement and descriptive gestures which display energy, create mood, and help audience visualize
EYE CONTACT - No effort to make eye contact with audience	EYE CONTACT - Occasional but unsustained eye contact with audience	EYE CONTACT - Fairly consistent use of direct eye contact with audience	EYE CONTACT - Builds trust and holds attention by direct eye contact with all parts of the audience
ORAL LANGUAGE - Numerous errors in standard English usage detract and may lead to misunderstandings of content	ORAL LANGUAGE - Significant errors in standard English usage distract audience	ORAL LANGUAGE - Minor errors in standard English usage and grammar do not detract from overall presentation	ORAL LANGUAGE - Student presentation contains no discernable errors in standard English usage
VOICE - Low volume and/or monotonous tone cause audience to disengage	VOICE - Uneven volume with little or no inflection	VOICE - Satisfactory variation of volume and inflection	VOICE - Volume and inflection help to maintain audience interest and emphasize key points
PACING - Delivery is either too rushed or too slow and/or length doesn't match allotted time	PACING - Uneven or inappropriate patterns of delivery and/or length does not match allotted time	PACING - Pattern of delivery generally successful; slight mismatch between length and allotted time	PACING - Good use of pause, giving sentence drama; length matches allotted time
ORGANIZATION - <u>Introduction</u> - No introductory statement or introductory statement which confuses audience <u>Core</u> - topic is general, vague and/or disorganized <u>Closing</u> - Major ideas left unclosed; audience left with no new ideas	ORGANIZATION - <u>Introduction</u> - Introduction of subject fails to make audience aware of the purpose of presentation <u>Core</u> - topic is too broad, insufficiently researched, and/or haphazardly delivered <u>Closing</u> - major ideas may need to be summarized or audience is left with vague ideas to remember	ORGANIZATION - <u>Introduction</u> - introductory statement informs audience of general purpose of presentation <u>Core</u> - topic needs to be narrowed, research extended and/or tightened <u>Closing</u> - may need to refine summary or final idea	ORGANIZATION - <u>Introduction</u> - has strong purpose statement and narrows topic <u>Core</u> - topic is narrowed, researched, and organized <u>Closing</u> - audience informed, major ideas summarized, audience left with a full understanding of presenter's position
PRESENTATION AIDS - none used or attempted	PRESENTATION AIDS - attempted, but unclear; inappropriate or over-used	PRESENTATION AIDS - are used and add some clarity and dimension to speech	PRESENTATION AIDS - are clear, appropriate, not over-used and beneficial to the speech
INSTEAD OF SAYING...		SAY....	
COMMENTS			