

## WVSU HR PERSONNEL PROCESSING DUE DATES - FY 2018

Pay Period Effective Dates	Must be received in HR by 4:00 PM	Pay Day
5/13/17 - 5/26/17	Tuesday, May 2, 2017	Friday, June 9, 2017
5/27/17 - 6/09/17	Tuesday, May 16, 2017	Friday, June 23, 2017
6/10/17 - 6/23/17	Tuesday, May 30, 2017	Friday, July 7, 2017
6/24/17 - 7/7/17	Friday, June 16, 2017	Friday, July 21, 2017
7/08/17 - 7/21/17	Friday, June 30, 2017	Friday, August 4, 2017
7/22/17 - 8/4/17	Friday, July 14, 2017	Friday, August 18, 2017
8/5/17 - 8/18/17	Friday, July 28, 2017	Friday, September 1, 2017
8/19/17 - 9/1/17	Friday, August 11, 2017	Friday, September 15, 2017
9/2/17 - 9/15/17	Friday, August 25, 2017	Friday, September 29, 2017
9/16/17 - 9/29/17	Friday, September 8, 2017	Friday, October 13, 2017
9/30/17 - 10/13/17	Friday, September 22, 2017	Friday, October 27, 2017
10/14/17 - 10/27/17	Friday, October 6, 2017	Friday, November 10, 2017
10/28/17 - 11/10/17	Friday, October 20, 2017	Friday, November 24, 2017
11/11/17 - 11/24/17	Friday, November 3, 2017	Friday, December 8, 2017
11/25/17 - 12/8/17	Friday, November 17, 2017	Friday, December 22, 2017
12/9/17 - 12/22/17	Friday, December 1, 2017	Friday, January 5, 2018
12/23/17 - 1/5/18	Friday, December 15, 2017	Friday, January 19, 2018
1/6/18 - 1/19/18	Friday, December 22, 2017	Friday, February 2, 2018
1/20/18 - 2/2/18	Friday, January 12, 2018	Friday, February 16, 2018

\*These are processing dates for WVSU. Final approve is with the State House.

\*For current employees, effective dates must be at the beginning of a pay period. Current employees are any employee working at for any State agency.

\*For new employees, effective dates can be any date within a pay period. Starting dates may not be effective before paperwork is processed and approved.