

CONSTITUTION

West Virginia State University Student Government Association

(West Virginia State University Student Government Association Constitution revised and replaces the West Virginia State University Student Government Constitution dated July 1, 2015. To be implemented July 1, 2017.)

Preamble

We, the students of West Virginia State University, in order to provide an organizational structure by which the student body can: (1) participate in the formulation of institutional policy affecting academic and student affairs; (2) foster effective communication between students, administration, faculty, and staff; (3) express the breadth, relevance, and urgency of student interests; and (4) share in the pursuit of institutional goals, do hereby establish this Constitution of the West Virginia State University Student Government Association.

ARTICLE I

Name

The name of the student representative body shall be the West Virginia State University Student Government Association - designated in this document by the initials "SGA."

ARTICLE II

Membership and Jurisdiction

- I. Each and every SGA fee paying student enrolled at West Virginia State University shall be subject to this Constitution.
- II. The jurisdiction of SGA shall extend to all matters involving student academics, discipline, social events, and activities.

ARTICLE III

Powers

The powers of SGA are derived from institutional policies, rules, and regulations regarding student rights, responsibilities, and conduct issued within the authority granted to the West Virginia State Board of Governors. The actions and goals of the SGA are subject to the student body, which the SGA exists solely to represent and benefit.

ARTICLE IV

Organization

SGA shall utilize three distinct branches to perform functions authorized by this Constitution. They shall be known as the Executive Cabinet, the Student Senate, and the Student Hearing Council.

- I. The SGA shall serve as an advisory council to the President of the university in accordance with the Organizational Chart of West Virginia State University, approved by the Board of Governors on November 7th, 2002.

ARTICLE V

Executive Cabinet

- I. **Membership** - The Executive Cabinet shall consist of the SGA President, Vice President, Chief of Staff, Chief Hearing Examiner, Treasurer, Social Activities Director, as well as the four (4) College Ambassadors with voting privileges. In addition to these members, the Executive Cabinet shall also consist of institutional representatives such as the SGA Advisor, a Student Senate representative, and the WVSU Board of Governors Student Representative, all of whom shall serve as ex-officio members who shall possess no voting privileges.
- II. **Chairmanship** - As chief executive officer, the SGA President shall chair all executive meetings. In the absence of the SGA President, the SGA Vice President shall chair the executive meetings.
- III. **Powers and Duties** - The Executive Cabinet shall:
 - A. Address and implement SGA policies and programs resulting from Student Senate legislation. It shall serve as a liaison between students, administration, faculty, and staff and have the power to act - on an emergency basis - in those areas contained in this document. "Emergency" is defined as any matter needing resolution within three (3) scholastic days. Actions taken under this power shall be reported to the Student Senate meeting. Such actions shall be considered as temporary legislation until acted upon by the Student Senate.
 - B. Expedite the bringing of reports and materials to the Student Senate, publish the Student Senate agenda at least two (2) days prior to a regular meeting, and establish a semester calendar for such meetings.
 - C. Actively recruit new SGA members to assist SGA in completing its goals.
 - D. Propose changes to the SGA Constitution and Bylaws. All proposals are to be brought before the Senate for approval. Approval is based on a ($\frac{2}{3}$) majority vote. All approvals take effect the start of the following academic semester.
 - E. Actively encourage all students to participate in all campus activities, programs, events, and committees to which individual students have been appointed.
 - F. Assist other SGA staff and officers as needed.
 - G. Receive student leadership training within two (2) months after assuming their executive office responsibilities.
- IV. **Executive Vacancies** - Upon resignation or ineligibility of the SGA President, the Vice President shall become President. In the event that both the office of President and Vice President should become vacant, the Chief of Staff shall become the President. Any other Executive vacancies shall be filled with a new officer that shall be appointed by the President. The appointment of the Chief Hearing Examiner by the SGA President shall be confirmed with a two-thirds vote by the Student Senate.

ARTICLE VI

Executive Cabinet Job Descriptions

I. The President shall:

- A. Serve as the head of the Executive Branch.
- B. Preside at all Executive Cabinet and SGA meetings.
- C. Serve as an ex-officio member to all SGA Committees, except the Elections Committee, with voting privileges.
- D. Delegate work to the Executive Cabinet and other members of SGA as necessary.
- E. Appoint Chief of Staff, Treasurer, and Social Activities Director.
- F. Appoint Chief Hearing Examiner with approval of Student Senate.
- G. Monitor Chief Hearing Examiner to ensure they fulfill their duty.
- H. Act as a liaison between students, faculty/academic staff, and administration.
- I. Host at least one State of The Union each semester in order to address the state of the SGA.
- J. Be responsible for the training of new SGA officers.
- K. Be responsible for appointing someone to fill a vacant seat within SGA in the event that there is a resignation or impeachment of an executive officer.
- L. Give the Board of Governors Student Representative a bi-weekly briefing to ensure that they are aware of the current status of SGA.
- M. Supervise the Student Appointees on the various campus-wide non-SGA committees and councils.
- N. Post and keep weekly office hours.

II. The Vice President shall:

- A. Serve as the head of the Legislative branch of SGA.
- B. Attend all Executive Cabinet and SGA meetings.
- C. Preside at all Senate meetings.
- D. Collaborate with the SGA President to appoint a Chief of Staff, Treasurer, Chief Hearing Examiner and Social Activities Director.
- E. With the assistance of the Chief of Staff, be responsible for assisting cabinet members with duties that they cannot complete alone.
- F. Preside in the absence of the SGA President.
- G. Advise the President on matters concerning SGA and the student body, and assist the President on these matters as needed.
- H. Be an ex-officio member of all SGA Committees, monitoring their work.
- I. Keep the SGA Advisor informed of all SGA operations.
- J. Post and keep weekly office hours.

III. The Chief of Staff shall:

- A. Attend all Executive Cabinet and SGA meetings.
- B. Provide SGA officers with an agenda.
- C. Keep records for SGA.
- D. Keep an updated address list on current Executive Cabinet officers and Senate members.

- E. Type materials from rough draft to final form, taking responsibility for format.
- F. Assist in planning and scheduling conferences and meetings including preparing agenda, securing facilities, and making travel arrangements.
- G. Assist cabinet members when needed.
- H. Monitor the progress of the Treasurer, Social Activities Director, and Chief Hearing Examiner.
- I. Proofread and send-out emails.
- J. Post and keep weekly office hours.

IV. The Treasurer shall:

- A. Attendall Executive Cabinet and SGA meetings.
- B. Supervise funded organizations spending.
- C. Prepare and present a proposed SGA budget each school year for approval by the Student Senate and keep adequate records of SGA expenditures.
- D. Inventory office supplies and prepare requisition for ordering.
- E. Be responsible for handling any and all purchases made by SGA.
- F. Post and keep weekly office hours.

V. The Chief Hearing Examiner shall:

- A. Attendall Executive Cabinet, Senate and SGA meetings.
- B. Serve as head of the Judicial branch of SGA.
- C. Interpret the SGA Constitution.
- D. Advise the Executive Branch on constitutional matters.
- E. Preside over the Student Hearing Council, making and interpreting decisions rendered by the Student Hearing Examiners.
- F. Preside in the absence of both the President and Vice President.
- G. Chair the Elections Committee, unless he/she is a candidate for another office; then an Associate Hearing Examiner shall chair the Elections Committee.
- H. Oversee cases of academic misconduct.
- I. Investigate issues pertaining to SGA members.
- J. Determine whether Senators absences from meetings are excused or unexcused.
- K. Have the power to initiate impeachment of proceedings.
- L. Maintain an official copy of all SGA policies and procedures.
- M. Take and distribute minutes for the Executive Cabinet and Senate meetings.
- N. Post and keep weekly office hours.

VI. The Social Activities Director shall:

- A. Attendall Executive Cabinet and SGA meetings.
- B. Seek, obtain, and arrange speakers, concerts, cultural events and activities that SGA may sponsor.
- C. Keep a file of all recognized student organizations and other related records.
- D. Work in conjunction with Student Life and Engagement in planning activities for the student body.

- E. Chair the Event Coordination and Execution Committee.
- F. Establish additional committees subsidiary to them that they deem necessary to aid in the performance of their duties.
- G. Monitor the progress of the Royal Court.
- H. Post and keep weekly office hours.

VII. The College Ambassadors shall:

- A. Attend all Executive Cabinet meetings.
- B. Advocate for the interests of the students of their respective college.
- C. Serve on the Student Interests Committee and the Events Coordination and Execution Committee.
- D. Facilitate proper communication between the Student Interests Committee and members of their college.

VIII. Student Representative to the Board of Governors shall:

- A. Attend a minimum of four (4) Executive Cabinet meetings per semester.
- B. Provide a report to the SGA President each semester detailing what the Board of Governors has accomplished so far and outlining future goals.
- C. Serve on the Student Interest Committee.
- D. Act as a liaison between the Executive Branch and the Board of Governors.
- E. Consult with the Board of Governors to protect and advance student interests.
- F. Seek out student opinion, concerns, and questions and express these appropriately to the Board of Governors at Board meetings and to the University administration.

Article VII

Student Senate

- I. **Membership** - The Student Senate shall consist of:
 - A. Two (2) Senators from each of the four academic colleges at West Virginia State University; Eight (8) Senators total from the academic colleges.
 - B. One (1) Senator from each classification level (Freshman, Sophomore, Junior, & Senior); Four (4) Senators total from the four classification levels.
 - C. The SGA Vice President (except as indicated in the following section).
 - D. Twelve (12) members total.
 - E. The senators shall elect amongst themselves a representative to serve as an ex-officio member of the Executive Cabinet and a deputy senate chair to preside in the absence of the SGA Vice President.

- II. **Chairmanship** - The SGA Vice President shall chair the Student Senate meetings with a vote to break a tie. In the absence of the Vice President, the Student Senate representative shall chair the meeting.

- III. **Powers** - The Student Senate shall have the power to:
 - A. Enact legislation concerning students and student organizations as set forth in Articles II and III.
 - B. Create and disband committees.

- C. Approve/disapprove the operating SGA budget.
- D. Approve/disapprove the appointment of Chief Hearing Examiner by the SGA President as well as all temporary employment of the SGA.
- E. Override a Presidential veto with a two-thirds vote.
- F. Approve/disapprove proposals to amend the SGA Constitution and Bylaws with a ($\frac{2}{3}$) majority vote.

IV. **Meetings** - Meetings shall be held at least twice a month and shall take place on the first and third Fridays of each month. The Vice President has the ability to call special meetings when deemed necessary.

V. **Quorum** - Two-thirds of the Senators in office shall constitute a quorum for Student Senate meetings.

ARTICLE VIII

Hearing Council

I. **Membership** - The Student Hearing Council shall consist of:

- A. Five (5) Student Hearing Examiners, one of whom shall be the Chief Hearing Examiner. The SGA President shall appoint the Chief Hearing Examiner with the approval of the Student Senate. The Chief Hearing Examiner shall appoint the members of the Student Hearing Council.
- B. The members of the Student Hearing Council shall serve on the All University Hearing Council.

II. **Qualifications** - All newly appointed Hearing Examiners must complete administrative hearing training within two (2) months of being confirmed to fulfill the duties and responsibilities of the Student Hearing Council. A Student Hearing Examiner must be enrolled at West Virginia State University, must have completed 30 hours of credit at the institution, have at least a 2.5 grade point average the semester prior to appointment, maintain at least a 2.5 GPA each academic semester during their respective term(s), and have had no disciplinary issues with any segment of the institution at the time of appointment. Once appointed, if a Hearing Examiner drops below the required 2.5 grade point average required to remain in SGA, he/she shall vacate his/her seat. A Student Hearing Examiner may serve on the Student Hearing Council until graduation or for three (3) years, whichever comes first.

III. **Leadership** - The Chief Hearing Examiner shall preside over the Student Hearing Council making and interpreting decisions rendered by the Associate Hearing Examiners. The Chief Hearing Examiner shall also chair the Elections Committee, unless he/she is a candidate for another office; then an Associate Hearing Examiner shall chair the Elections Committee. The Chief Hearing Examiner may hold their office until graduation or for three (3) years, whichever comes first.

IV. **Powers** - The Student Hearing Council shall have the power to:

- A. Hear cases resulting from actions that would make them disciplinary in nature.
- B. Hear and make judgments on any cases involving and violation of election rules and/or procedures.
- C. Make and render decisions on the judgment of the members of the Student Hearing Council, not influenced by personal or outside interference.
- D. Coordinate with the Student Affairs Office about the institution rules and procedures to follow, recommended sanctions, and recommend to the President of the institution that the All University Hearing Council hear a case involving the possible expulsion or suspension of a student or students.
- E. Act as the sole interpreters of the SGA Constitution.
- F. Enforce adherence to the SGA Constitution.
- G. Declare null and void any unconstitutional legislations, actions, appointments or elections.
- H. Evaluate the validity of complaints of unconstitutional acts and legislations put forth by any member of the student body aside from the Executive Cabinet.
- I. Investigate allegations made by any member of the Executive Branch of unconstitutional acts or legislation.
- J. Possess the power to impeach Senators as stated in Article XII, Section 2b.

ARTICLE IX

Elections

- I. **General** - The SGA elections for President, Vice President, the Board of Governors Student Representative, vacant seats on the Student Senate as well as Mr. and Ms. West Virginia State University and Class Kings and Queens, with the exception of the Freshman King and Queen, shall be held during the last full week of classes before Spring Break, with a minimum of fourteen (14) days between the close of the filing period and the actual election. Each candidate for any office must attend a Candidate's Forum, organized and hosted by the SGA Executive Cabinet at a mutually agreed upon date and time, with two weeks notice of the event. Candidates for elected offices must not be graduating before the fulfillment of his/her term, with the exception of the senior class Senator. The student body at large shall elect the Student Body President and Vice President, Senators, and Board of Governors Student Representative, Mr. West Virginia State University, and Ms West Virginia State University.
- II. **Terms** - Terms for President, Vice President, WVSU Board of Governors Student Representative, Mr. and Ms. West Virginia State University, when generally elected shall be twelve (12) months. Terms for Senators shall be twenty-four (24) months, when generally elected. The class rank of Senators shall advance with their class at the end of every academic year. All terms begin at the end of the academic year. Student Hearing Examiners and the Chief Hearing Examiner may serve on the Student Hearing Council until graduation, or for three years, whichever comes first. Terms for appointed officers, excluding the Chief Hearing Examiner, shall end at the end of the academic year in which the appointment takes place.

- III. **Requirements for SGA President and Vice President Candidates** - Those running for SGA President and Vice President must have completed at least 45 hours of college/university credit by the end of the scholastic term in which they filed for election and must be in their second 16-week semester as a full time student at this institution at the time of filing. President and Vice President candidates must run on a ticket; individual candidacy will not be allowed.
- IV. **Student Senate Elections** - The Student Senate Elections shall be held every semester of every academic year when there is one or more vacant positions, or when a sitting senator will vacate their seat in the upcoming semester. The number of positions available is dependent upon the amount of incumbents currently seated in the Student Senate. An election will be held to fill any available positions. Students will only be allowed to vote for candidates from their own academic college. Students who are registered as Undecided shall have the option to vote for candidates from their own classification level.
- V. **GPA Requirements** - At the time of filing, a candidate for normally elected offices must have at least a 2.7 grade point average the semester prior to filing for candidacy, with the exception of First-Time Freshmen. Upon taking office, all normally elected officers and appointed officers must maintain a 2.5 grade point average each academic semester during their respective term(s).
- VI. **College Ambassadors and Freshman Class King and Queen Elections** - The elections for College Ambassadors and Freshman Class King and Queen shall be held between 20 and 25 days after the first day of the new academic year. Filing period for College Ambassadors and Freshman class king and queen elections shall begin on the first day of the academic year and end fourteen (14) days after the filing period begins. Installation will take place no longer than five (5) days after the certificate of election.
- VII. **Voting** - Voting shall be done on a secret ballot and shall be conducted by the Elections Committee as directed in Article IX. In all cases, pending verification of qualifications, the individual with the majority of votes shall assume office. Write-in candidates will not be permitted.
- VIII. **Mandatory Training** - All newly elected and appointed officials from Spring elections shall be required to receive student leadership training within two (2) months of assuming the powers and duties of their respective office. If an official is appointed after Spring elections and prior to the Fall semester, that individual shall not be required to receive student leadership training unless it occurs during or prior to the first week of classes. If an official is appointed during the Fall semester, they shall not be required to receive student leadership training.
- IX. **Filing Process** - During the application process, the person(s) filing for an elected or appointed office must provide at least one (1) letter of support from members of the faculty, administration, staff, and/or a former member of the SGA Executive Cabinet. During a 14 day filing period, each candidate for General election must submit an application of candidacy to the SGA Elections Committee that states their intention to run for office. Candidates shall give written permission for the SGA Elections Committee to investigate the authenticity of his/her qualifications for said office. No candidate shall file

for election to more than one (1) office, and no elected official can hold more than one (1) elected or appointed office.

X. **Application Requirements** - Individuals seeking candidacy for an elected or appointed office must fill-out all areas of the application form in order for their application to be valid. A completed application must have the signature and stamp of the Registrar, the signature of Chief Hearing Examiner, and the signature of the Head of Judicial Affairs. The student must sign the Student Government Association Applicant Agreement Code of Ethical Standards. If an individual fails to satisfy the signature requirements listed on the application, their application will automatically be deemed as invalid.

XI. **Eligibility** - Any student who is impeached from office, relieved of a position in the Royal Court, or disqualified from an election due to a violation of election rules may be deemed ineligible for future elections by the Elections Committee.

ARTICLE X

Committees

The Elections Committee, the Events Coordination and Execution, and the Student Interests Committee, shall be the only standing committees.

- I. The Student Hearing Council shall serve as the Elections Committee with the assistance of the SGA Advisor and members of the Office of Student Life and Engagement. The Elections Committee shall have jurisdiction over the Student Government Association elections. It shall be responsible for conducting a fair, honest, and efficient election in accordance with the SGA Constitution. The Committee shall maintain confidentiality during the entire elections process, except the announcement of the election winners at the end of the elections. It shall ensure all candidates eligibility to run for their chosen office, and enforce all the laws and regulations of the elections on the candidates. The Committee shall also maintain accurate records of voting. No member of Election Committee is eligible to run for any SGA office during elections, while serving on the Committee, nor can they endorse a candidate, slate or affiliate running for any SGA office position. If a Committee member is found supporting a campaign in any fashion, the member may be dismissed from serving on the Committee by the Election Committee Chair.
- II. The Event Coordination and Execution Committee (ECEC) shall consist of the eight (8) class kings and queens, and four (4) college ambassadors who shall work under the chairmanship and guidance of the Social Activities Director. It shall serve to promote, plan and execute SGA events and activities for the benefit of the WVSU Campus community, as well as encourage a sense of school spirit. The Social Activities Director reserves the right to expand the committee and appoint students outside of the committee to assist with event planning as needed.
- III. The Student Interests Committee shall be chaired by the SGA President and consist of the SGA Vice President, College Ambassadors, and the Student Board of Governors Representative. The Student Interests Committee shall function to provide student leaders with information about

issues members of the student body may have, and to facilitate a coordinated effort to present issues the student body have to faculty, administration, and other campus officials. The SGA President may appoint additional members to the Student Interests Committee.

ARTICLE XI

Expenditures

- I. **Validation** - Requests for SGA expenditures must come before the Student Senate except in emergency situations set forth in Article V, Section 3A.
- II. **Approval** - Expenditures shall be made with the approval of the voting members of the Student Senate by a simple majority vote in accordance with applicable portions of Title IX regulations and its annual budget.
- III.

ARTICLE XII

Impeachment

Any elected or appointed official may be tried for impeachment for maladministration, corruption, dereliction, and/or neglect of duties.

- I. **Warning** - Before putting an official on trial for impeachment, they shall receive a formal warning from the Student Hearing Council. The Student Hearing Council shall be responsible for maintaining formal documentation showing that the official in question has been warned. In the event that any member of the Student Hearing Council - including the Chief Hearing Examiner - be found guilty of maladministration, corruption, dereliction and/or neglect of duty, it shall be the responsibility of the SGA President to give a formal warning to the official in question. The SGA President shall also be responsible for maintaining formal documentation showing that the official in question has been warned.
- II. **Powers**
 - A. The Student Hearing Council shall have the power to investigate situations pertaining to infractions made by members of the Student Senate.
 - B. The Student Hearing Council shall have sole power to impeach members of the Student Senate.
 - C. The Student Senate shall have sole power to impeach members of the Executive Cabinet with the exception of the Senate representative and the Chief Hearing Examiner.
 - D. The Executive Cabinet shall have the sole power to impeach members of the Student Hearing Council, including the Chief Hearing Examiner. The Chief Hearing Examiner will not have a vote in this matter.
 - E. SGA President shall have the power to terminate any SGA employee for documented maladministration, corruption, and/or dereliction or neglect of duty.
 - F. The Social Activities Director shall have the power to revoke the title of any member of the Royal Court who fails to perform the requirements of their position, with approval from the SGA Advisor.

- II. **Approval** - In each case, a two-thirds ($\frac{2}{3}$) vote of all voting members of the respective branch shall be necessary to remove the impeached individual from office. It shall take no longer than five (5) scholastic days to finalize an impeachment.

ARTICLE XIII

Amendments to the Constitution

- I. **General Amendments** - The Executive Cabinet may propose changes to the SGA Constitution and Bylaws. All proposals are to be brought before the Senate for approval. Approval is based on a ($\frac{2}{3}$) majority vote. All approvals take effect the start of the following academic semester.

ARTICLE XIV

Implementation of the New Constitution

- I. The Constitution shall become effective immediately after it has been approved by the Executive Cabinet, the Student Senate, and the Student Hearing Council.
- II. The new Constitution shall become operative immediately and shall supersede all previous versions of the Constitution and/or By-Laws of the Student Government Association of West Virginia State University.

BY-LAWS
To the Constitution
West Virginia State University
Student Government Association

ARTICLE I

Special Meetings

- I. If a written petition gets signed by a simple majority of the Student Senate, the SGA President shall call a special meeting within two (2) academic days in order to address and attempt to resolve the issue(s) presented in the petition.

- II. The SGA Vice President has the power to call special meetings with the Student Senate to be held within five (5) academic days notice.

ARTICLE II

Executive Cabinet Order of Business

The order of business for Executive Cabinet meetings shall be:

1. Call to order
2. Roll call
3. SGA President's Report
4. Other Executive Cabinet Reports
5. Committee reports
6. Discuss items on the agenda
7. Announcements of upcoming events
8. Closing remarks
9. Adjournment

ARTICLE III

Effect of Legislation

No legislation shall take effect within four (4) academic days. The President has three (3) academic days in which to veto. On the fourth day, he/she has to convene the Student Senate in case of veto. During this meeting with the Student Senate, the President can try to persuade the Senate to alter said legislation. The Student Senate can override a Presidential veto with two-thirds ($\frac{2}{3}$) vote.

ARTICLE IV

Campus Organizations

In order for an organization to be recognized as a functioning group on campus, they are required to submit a list of officers and advisors to the SGA office and the Office of Student Life and Engagement prior to the fall semester.

ARTICLE V

Proxy Votes

No proxy votes will be accepted in any branch of SGA.

ARTICLE VI

Administrative Transition

- I. The newly elected administration shall be responsible for the Homecoming coronation and parade for the Fall semester in which they hold office.
- II. At the expiration of their terms, all executive officers shall serve in an advisory capacity for four (4) weeks to the incoming officers at the end of the Spring term.

ARTICLE VII

Paid Positions

- I. The Executive Cabinet: President, Vice President, Chief of Staff, Treasurer, Social Activities Director, and Chief Hearing Examiner shall be the only permanent paid positions in SGA.
- II. The Executive Officers shall each be paid monthly stipends. The Student Senate shall vote on the amount of the stipends.

ARTICLE VIII

Office Hours

- I. All permanent paid members of the Executive Cabinet are required to hold at least six (6) office hours per week.
- II. Duties to be performed during office hours include but are not limited to: answering incoming phone calls, operate standard equipment as required, assist other cabinet members as needed, and assist any students who may come to the office.
- III. Cabinet members are not required to be physically in the office during their office hours if they are performing duties of their office or otherwise carrying out official SGA business, so long as the Chief of Staff has been notified.
- IV. Any deviation from the set office hours shall be reported to the Chief of Staff.
- V. Excusing of absences and late arrivals shall be left to the discretion of the Chief of Staff.
- VI. Excessive unexcused absences or late arrivals to office hours shall be considered neglect of duty.

ARTICLE IX

Royal Court

The Royal Court shall consist of Mr. and Ms. West Virginia State University and the Class Kings and Queens. Members of the Royal Court shall report to the Social Activities Director, giving a report each semester which shall include documentation that they have fulfilled the requirements and obligations of their position. If the report does not satisfy the minimum requirements of the position, the social Activities Director may relieve the individual of their title. Any member of the Royal Court who fails to turn in a report by the end of the semester will be contacted and given one (1) week to send in their report. After one (1) week has passed, if a report has not been furnished, the individual will be relieved of their title.

Any individual who feels their title has been revoked without due cause may file for an appeal. The appeal shall be heard and voted on by the Student Hearing Council. The only matter considered in the hearing shall be if the minimum requirements were met. If the council rules that the requirements were

met, then the title shall be reinstated. An individual may only file one (1) appeal in regards to the revocation of their title.

Mr. and Ms. West Virginia State University

Mr. and Ms. West Virginia State University must have at least a 2.7 grade point average the semester prior to filing for candidacy. They shall maintain an overall grade point average of 2.5 or above each academic semester during their respective term in order to hold these positions. Candidates for these positions must have completed 45 hours of college/university credit by the end of the scholastic term in which they filed for election, and must have attended the institution for at least one (1) academic year as a full-time student at the time of filing.

Requirements and Obligations for Mr. and Ms. West Virginia State University:

- A. Required to speak at “Meet the Candidate” forums.
- B. Shall perform at least 15 hours of community service each semester during their tenure.
- C. Must have a platform and execute at least one activity pertaining to their platform.
- D. Must attend all convocations sponsored by West Virginia State University for students, unless class schedule does not permit.
- E. Must submit a report to the Social Activities Director before the end of each semester documenting that they have fulfilled their obligations.

Requirements and Obligations for Class Kings and Queens:

- A. Shall perform at least 10 hours of community service each semester during their tenure.
- B. Shall coordinate at least one event for their class.
- C. Shall assist the SGA Social Activities Director in planning various events and activities as members of the Event Coordination and Execution Committee.
- D. Must submit a report to the Social Activities Director before the end of each semester documenting that they have fulfilled their obligations.

ARTICLE IIX

Coronation Dress Code

All participants in the Homecoming Coronation must abide by the following dress code. Mr. State is to wear a white suit. Ms. State is to wear a white ball gown. Participants representing Greek organizations shall wear a suit or a floor length formal dress in the colors of the organization which they are representing. All other participants must wear a black suit or a floor length black gown. All participants must wear appropriate, color coordinated shoes for the entire event. Additionally, outfits must not be excessively low cut, sheer, or otherwise inappropriate. The definition of “inappropriate” in regards to both participants outfits and behavior shall be up to the discretion of the Social Activities Director, who may dismiss any participants who fails to both act and dress appropriately at all rehearsals as well as the event itself. The Student Government Association reserves the right to request proof that appropriate formal wear has been obtained, and may dismiss participants who fail to have their outfit approved in a timely manner.