

ADMISSION TO SENIOR CAPSTONE PHASE

I request admission to the Senior Capstone Phase in the Teacher Education Program at West Virginia State University.

Candidate Name and Student ID Number

Candidate Signature/Date

Content Specialization(s):

Part I: Candidate Folder must contain all these items for ADMISSION in this order.

- 1. Education Department Admission Application
2. Admission Status Notification Letter (Must have official letter confirming admission)
3. Updated Completed Program Status Sheet (Initialed and dated by academic advisor, transfer students must also have chair's initials)
4. Unofficial Transcripts of all academic work completed (Must have current semester WV SU transcript)
5. Unofficial Transcript from institutions where transient courses were taken
6. Approved Transient Status Forms to take courses at another institution
7. Approved Course Substitution Forms for courses not listed on the Program Status Sheet but used to fulfill degree/certification requirements
8. Current Schedule (Next semester's schedule must be on the transcript printed from My State)
9. Education 300 with a 'C' or better
10. Education 316 with a 'C' or better
11. Education 319 or 320 with a 'C' or better
12. Education 227 or 327 with a 'C' or better. (Wellness candidates will take HHP 329 in place of EDUC 227)
13. Education 426 currently enrolled in or with a 'C' or better
14. Percentage of content specialization completed (Obtain from status sheet)
15. Repeated general education, professional education and content specialization courses where grade was less than 'C' (Number of courses successfully repeated)
16. Maintained a 3.0 overall GPA
17. Maintained a 3.0 overall GPA in all professional education courses completed
18. Maintained a 3.0 overall GPA in all content area courses completed
19. Satisfactory Completion of Education 316 Field Placement
20. Satisfactory Completion of Education 319 or 320 Field Placement
21. Satisfactory Completion of Education 331 Field Placement
22. Discussed recommendation that students register to take Principles of Learning and Teaching (PLT) (The PLT must be passed to obtain certification)
23. Current Educational Testing Service (ETS) Transcript
24. Discussed deadlines for PRAXIS Content which must be passed before applying for student teaching. (Fall Student Teaching deadline - April 1st and Spring Student Teaching deadline - November 1st)
25. Background Search Notification Form
26. Three (3) completed Faculty Professional Education Assessment Forms (A-5)
27. Three (3) Speaking Assessments
28. Candidate has received copies of all PDU documents which should be used for SCOPE Assessment.
29. Discussed types of Academic Forgiveness and Course Repeat Policy, when applicable.

Part II: Chairperson/advisor/or designee notes:

PDU's completed to date.

Interview Conducted by Signature/Date Title

- Admitted to Senior Capstone Phase
Needs Additional Documentation to be Admitted to Senior Capstone Phase (See Part II notes above)
Admission Denied