

## COURSE SCHEDULING

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*It is important that we explore various ways to meet the educational needs of our diverse student population. One key to meeting these needs is to provide classes during convenient times. Thus, we need to explore our current scheduling of classes in an effort to find ways to enhance the way we offer classes to students.*

### **The Charge**

- Provide convenient pathways to academic degrees by strategically organizing classes each academic year.
- Utilize technology to enhance the way students select courses while improving the overall registration process.

### **Goal I**

*Develop cohorts for students based on various academic and social variables.*

### **Strategies**

- A. Identify groups of students who could potentially benefit from inclusion in a cohort of peers based on common goals and aspirations.
- B. Register cohorts of students in blocks so that each student becomes familiar with one another while pursuing a specific academic degree.
- C. Provide academic enrichment support for each cohort designed to increase the likelihood of academic success within the cohort.

### **Goal II**

*Improve the efficiency of course registration.*

### **Strategies**

- A. Review the existing course schedule to see if the university offers courses at times that meet the needs of our students.
- B. Explore the possibility of rotating courses to provide students more flexibility when scheduling.
- C. Explore the use of the course waitlist feature in BANNER to help students gain entry into closed sections of a course.
- D. Explore methods through BANNER that allow students to register for classes two academic semesters at a time.
- E. Evaluate and refine the prerequisite checks in BANNER in an effort to reduce the amount of steps necessary to acquire a prerequisite waiver.
- F. Streamline and enhance the evaluation of transfer credit in an effort to reduce the number of prerequisite errors that occur during the prerequisite checks in BANNER.

- G. Digitize the permission to enroll process for advisers in an effort to reduce the amount of time that it takes for a student to enroll in a closed or controlled class.
- H. Provide appropriate training and professional development opportunities for support staff who assist students who wish to register for courses.

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