Minutes from the WVSU General Faculty Meeting on Wednesday, December 5, 2018
Wallace Hall Auditorium, 2:00 p.m.

1. M. Fultz moved, O. Banks seconded approval of the agenda. The motion carried by voice vote.

2. J. Barnes-Pietruszynski moved, M. Fultz seconded approval of minutes. The motion carried by voice vote.

3. J. Magan moved and T. Ruhnke seconded to approve the proposed resolution honoring adjunct astronomy professor, Robert Frostick, teaching since 1984 to full classes of 30 students. R. Ford asked about the formalities, to which J. Magan said this would be worked out after the resolution passes. T. Ruhnke suggested R. Ford sign it. The motion carried by voice vote.

4. R. Ford informed the faculty that Thomas Hutto, a retired faculty member, had passed away.

5. **IRB:** M. Fultz said the IRB submission process will all be online by Jan. 2019. If you want to make use of IRB, contact him and he will get you signed up to log in. It is a 3rd party vendor with ample security measures. There is a training module for student training that won’t be audited, but the real one can be audited by federal agencies. K. McDilda asked if there was training. No, but the process is straightforward. If you’re already in the system, there is nothing to do until you need to update your existing submission.

6. **ACF:** B. Ladner told the faculty to be aware of the Dec. 17 deadline for two HEPC proposals. She explained that proposal 21 switches the SAT to the main test accepted statewide, in collaboration with secondary education.

7. **Safety:** The safety committee recently did a tabletop drill that Chief Saunders said went well. He recommended faculty training, and the exec. committee suggests Thurs. Feb. 14 and Tues. March 14. F. Vaughan said other events in addition (natural disasters, chem. leaks) should also be addressed. M. Fultz suggested we let the chemical safety officer get his bearings first. Paula McCoy moved and J. Barnes-Pietruszynski seconded to accept those training dates. The motion carried by voice vote.

8. **Enrollment:** Enrollment is going down. R. Ford asked if T. Guetzloff had any specifics to share, given that Dr. Underdue Murph was unable to attend today. T. Guetzloff asked why she couldn’t email the requested numbers. Provost Jayasuriya was asked if he had any numbers, but not having been asked for them in advance, he couldn’t help. These are numbers that should come from Dr. Underdue Murph. M. Fultz expressed concern about recruiter numbers and activities, including earlier admissions letters. T. Ruhnke said improvement to these processes was promised under President Hemphill. He asked if the Provost could send the enrollment numbers to Rich. The Provost said these should be sent out by the Office of Enrollment Management. T. Ruhnke expressed further concern about whether what is known that needs to be done is actually being done. It was mentioned that a
committee on strategic enrollment management has a timeline coming out soon, leading to a website, but T. Ruhnke said the time is now at hand where enrollment needs to be addressed. F. Vaughan said the BOG has been impressed with polished presentations from enrollment management. J. Barnes-Pietruszynski stated we have asked for this information but haven’t been given this information. R. Wallace saw the presentation and said it did not contain the information we are requesting. J. Barnes-Pietruszynski said that we are teachers and can help with retention as advisors, but these departments are focused on recruitment and retention and have training in these areas. Their leadership in these areas should include accurate information. B. Ladner asked for the new student number for the spring. The provost said there are less than 30 face-to-face new students. F. Vaughan asked if we could invite Dr. Underdue Murph to the Jan. general faculty meeting, which R. Ford said was already done. F. Vaughan suggested also inviting President Jenkins. R. Ford invited the faculty to adopt the attitude to always look for ways to help. M. Fultz suggested the University hire someone for a month over Dec. to help process applications. B. Ladner thinks we can’t work smarter as faculty without better instruction in ways to specifically help.

9. Cultural Activities: The Culture Activities Committee is under new administrative oversight. R. Ford is baffled by why the new leadership would not want to invite the input of all these great minds of faculty committee members. J. Barnes-Pietruszynski suggested an exec. committee member attend all meetings with committee members and the administration. There have been different reports of meeting outcomes. T. Ruhnke suggested R. Ford look at the committee and appoint an acting chair that is tenured. R. Wallace said he asked to serve on an appointed committee within student affairs, with Z. Fitchner on it, as well, but he wasn’t invited. T. Ruhnke pointed out that we don’t see anything being done at this point in planning for next year, the worst possible outcome. M. Seyedmonir said that it was reported at the senate meeting that she saw cultural activities as her purview as under student fees. B. Ladner suggested we get hold of the student fees list to see the historic definition of this fee. It’s not a general student fee. It is earmarked for this specific purpose. R. Ford said for us to do our work to move things forward.

The meeting adjourned at 2:55 p.m.