

Minutes
Faculty Senate Meeting
Hamblin Hall Auditorium
September 5, 2014
1:38 p.m.

- I. **Call to Order:** The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:38 p.m.
- II. **Reading and Approval of Minutes:** Minutes from the previous Senate Meeting were read. **Motion to approve the minutes carried.**
- III. **Reading and Approval of Agenda:** Requested items to add to the agenda: Election of Historian, drop/add period, classroom allocation and readiness, explanation signs for recycling **Motion carried as amended.**
- IV. **Comments from the Chair:** Dr. Ruhnke reports that minor edits to the Faculty Handbook were made, and that the Executive Committee may need to review the document in more depth. Dr. Vaughan pointed out that some departments are now divided into programs and this isn't reflected in the Handbook. Dr. Harris said the document needs to be reorganized.
- V. **Election of Historian:** – Jennifer Zuccaro was nominated. **Motion to elect (Fultz, Ray). Ms. Zuccaro was elected by acclamation.**

VI. Reports:

- a. **President Hemphill:** Budget Efficiency Committee - we have made tough decisions lately. We are in tune with what is happening in WV and also the nation. This is the difference between us and other universities that are struggling. We need to maintain accreditation and remain financially sound. This isn't the end of the changes we need to make. West Virginia will be down this year \$155 million – \$280 million next year – \$220 million the next year. Cuts will continue to come. We need to invest in areas of growth, online classes, international students, etc. You will hear from administration as decisions are being made.

Most universities budget 5-8% uncollected revenue. One way we have decreased this amount is through reminding students to complete their FAFSA and hosting FAFSA Friday's to increase the number of students completing the online application. Our first draw down for federal aid – historic average \$2 million – this year \$4 million. Students who don't pay their bill are sent to collections. Our overall student enrollment came in at 2847 – we dropped about 50 students for non-payment. We communicated regularly with students with balances – which resulted in students making payments.

2847 is our enrollment – we may lose a few here and there before October census date. This is a 6% increase. We had 230 transfer students last year 276, which is a 17% increase. FTF are flat, 418 last year and 422 this year.

To go from 51.5% to 59.1% retention of freshman class is huge. One or two more years of this makes a big difference. Next year need 64%. Please take a heartfelt thank you to your department.

Legislative – Dr. Hemphill was elected to be Chair for Universities for the State. On September 25 this committee will be hosting a meeting at WVU with President Gee. Schools are bringing lobbyist to discuss regulations to be entrepreneurial. During the meeting we will discuss the number of reports that have to be submitted annually and finances. Dr. Gee is in favor of us working together. President Kopp will also be invited.

We are not giving up on pursuing funding for the separation of community college and the university. He provided more in depth information regarding the impact. Fairmont and Marshall University received about \$12 million. WVSU only received \$682,000.

President Hemphill met with Speaker Miley to make a case for support for this issue. Delegate Staff continues to be supportive. He will be asking for the money to stay in our base.

Dr. Ruhnke said \$4.5 million wasn't paid by KVCTC prior to completed split. Did the Fairmont and Marshall University CTCs pay all their bills? We went through arbitration to be paid.

Through our housing contract we will receive \$1.2 million in reserve to build our cash on hand.

Recycling – he is happy we have the bins on campus. There are other creative ways we can engage students to save resources.

- b. Provost Jayasuriya:** Dr. Jayasuriya has established a grant for faculty to create online courses.

He is also establishing a faculty leaders program. He will accept six junior faculty members and train them to take leadership positions.

WVHEPC provided comments on the Masters of Public Administration and Dr. Vaughan is working on incorporating comments to the proposal.

Dr. Jayasuriya is also working on a nursing program and an ESL program. WVSU received \$73,000 from Kanawha County Commission to assist with the establishment of the ESL program.

Communication at WVSU is difficult. His door is always open – if you need clarification please ask. He will also be starting a newsletter this month, and plans to meet with faculty in small groups.

He and Bobbi Seyedmonir worked to put three programs online. They have been sent to HLC – they want to review infrastructure.

- c. BOARD OF GOVERNORS (Dr. Guetzloff):** The Compact is being adopted. It's on the Library website. Make comments now. The deadline for submission is November 1.

The budget for July and August is hard to extract for a report due to Oasis issues.

There is a debate about the makeup of Presidential Evaluation Committee. Every member could be eligible to serve. Dr. Guetzloff recommended that the Classified Staff, Faculty and Student Representatives not be eligible to serve.

Dr. Thralls asked for the list of BOG Policies Dr. Guetzloff sent over the faculty listserve.

Dr. Harris expressed concerned about the missing effective dates on many of the policies and the absence of others. He also asked if the BOG really reviews them, and if we review our peer institutions as one of the policies is to determine effective rates of positions on our campus to our peer institutions.

- d. ACF (Dr. Ford):** Dr. Ford is asking Faculty Senate to endorse an agenda to invest in Higher Education. A motion was made to endorse this (Guetzloff, Harris). Motion carried unanimously

- e. Faculty Scholarship Committee:** There was no report.

VII. New Business

- a. Adding the Parliamentarian as ex-officio to C&B committee:** The resolution was introduced by the Chair. A motion was made to accept the resolution (Alderman, Fultz). The motion passed unanimously

- b. Library – funding / functioning:** The resolution was introduced by the Chair. A motion was made to accept the resolution (Harris, Guetzloff).

Dr. Ruhnke said the Library's budget has been insufficiently funded for about 15 years.

There needs to be a plan to develop a medium and long term plan to develop a vibrant library for our students.

Dr. Jayasuriya has talked to the President about funding. He asked faculty to review all of the materials associated with their department to be sure it's relevant and used.

We have paid the \$73,000 in outstanding invoices.

Dr. Ruhnke will talk with Dr. Jayasuriya about a charge for the committee to determine the best way to move forward.

Dr. Alderman called the question. **Motion passed unanimously.**

- c. Faculty Webpage:** Dr. Zaman submitted a resolution for faculty development webpages. A motion was made to accept the resolution (Harris, Martin).

These will be individual pages linked to the WVSU webpage. Dr. Zaman also said the URL's are too long and faculty should be able to change their own pages.

Dr. Jayasuriya will create a taskforce to move forward.

Dr. Hemphill said part of the challenge is how to manage a faculty member that may be inappropriate? Must think about how we will address these issues. There is most likely a middle ground.

Dr. Jayasuriya believes this can be done.

Taskforce members will be Dr. Zaman, Dr. Johnson, and Dr. Ford. **Motion passed unanimously.**

- d. Athlete registration:** Mr. Banks is asking the faculty to support early registration for athletes.

A motion was made to develop a registration procedure to allow athletes early registration (Martin, Fultz).

Discussion – Dr. Alderman said some faculty will say this isn't fair. Dr. Ruhnke said the students come to play and can't set their practice times. Vote on the motion: Ten – yes, two - no, one – abstain. **The faculty voted to endorse this proposal**

We need to look at the four day a week blocks. A five day a week class schedule would directly help this issue.

- e. **Recycling:** We need an email to be sent identifying what is recyclable.
- f. **Classroom space/readiness:** Dr. Alderman said every semester there are issues in classrooms including not enough chairs, no access to the room, and it's a long process to move rooms.
- g. **Drop/add period:** Dr. Guetzloff would like to reduce drop/add period to five days. A motion was made to have Academic Affairs review this. **Motion passed unanimously**

VIII. **Adjournment:** There being no further business or announcements, **a motion to adjourn. Motion carried.**