Minutes  
Faculty Senate Meeting  
Hamblin Hall Auditorium  
May 1, 2015  
1:30 p.m.

I. Call to Order: The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:35 p.m.

II. Reading and Approval of Minutes: Minutes from the previous Senate Meeting were read. Motion to approve the minutes as amended carried.

III. Reading and Approval of Agenda: Retention Report will be delayed until September 2015. Dr. Guetzloff said the add/drop date hasn’t been changed. Dr. Ruhnke will communicate this to Academic Affairs. Motion to approve the agenda as amended carried.

IV. Comments from the Chair: Dr. Ruhnke welcomed new members, Dr. Baker – Math and Dr. Hailou – Business. Emily Waugh was elected from COPS and she has consented to run for Secretary.

V. Reports:
   a. President Hemphill: Dr. Hemphill said there was an email sent by him yesterday regarding ESL updates. There will be about 131 ESL students over the summer. He encourages people to attend the Lunch and Learn program Dr. Toledo will lead. The experience these students have will impact the future of the program. A representative from the Mexican Consulate from D.C. and from Projectile will be visiting.

   Dr. Hemphill appreciates everyone’s patience with the sign off procedures related to the closing of the year process. Projections look promising.

   He toured places in WV that he hasn’t been to before including Raleigh, Nicholas, Summer and Fayette counties. It was an eye opening experience for him regarding the work of Extension Services and the hurdles students from these areas face.

   He said reflecting back over the past year we have had devastating losses of members of our community and challenges related to the budget. HLC and NCATE are examples of good things that have happened.

   Dr. Guetzloff asked about the projection on reserves. Dr. Hemphill said cash levels this year will be higher. 2.5 million cash at the end of last year and over 3 for this year. Residence Hall started with 94% occupancy and now at 85% or 86%. Summer revenues aren’t included in this projection. We will have summer revenue going back into the account. The 131 students coming through ESL is a little over ½ million in revenue. Dr. Fultz asked about retention and recruitment numbers for Fall 2015. Dr. Hemphill said we are running 22% or so ahead in applications compared to this time last year. The numbers of confirmations are flat. Maybe MU has improved scholarship opportunities or high schools are using our application for admission to practice. Retention is on track to have a similar % for FTF as last year.

   b. Provost Jayasuriya: Not in attendance.
c. **EPC (Fultz):** EPC received 14 proposals. 12 were sent back to the respective Departments for revisions. There will be a new form for RBA program for EPC. Dr. Pietruszynski said Physics deleted a course that is a General Education class. It should have been signed off on by the General Education committee. Dr. Fultz said that class hasn't been taught since Dr. Brimhall was here. **Motion to accept the report (Harris / Ray).** Motion carried.

d. **BOG (Guetzloff):** Dr. Guetzloff sent proposed and current budget. Originally the Academic Affairs budget was cut and then restored to the $260,000 amount. He voted for this budget. There is a 7% tuition increase. Board members dislike having to pass along costs to the students. WVU is proposing a 10% budget increase. He sent out the expense sheet with the new fees, which include the 7% increase. There is a new library fee. The literacy fee of $30 was removed. All full-time students will pay a $75 library fee. He will ask further questions about the fee for music to offset the costs of private lessons. Dr. Fultz asked about the MU tuition increase. Dr. Hemphill said he thinks they will have an increase. They are benefiting by signing agreement with Into that brings international students to their campus. They have generated revenue this way. We are working on a similar program.

The Black and Gold Gala is May 9.

e. **ACF (Ford):** Not much to report because the legislature isn't in session. The Great Teacher Seminar has space for two faculty members and one alternate. Becky Francis and Crysty Linkenhoker are representing WVSU.

f. **Constitution and Bylaws (Workman):** Dr. Workman is not in attendance. Dr. Ruhnke said there are some things we need to do with Constitution and Bylaws. There should be a more formalized procedure. Dr. Ladner is on the committee. In the past items were referred to the committee to review. Dr. Ruhnke said they should be the repository of Constitution and Bylaws for faculty. Dr. Ladner said for this committee to function items need to be communicated to this group. **Motion to accept the report (Fultz / Guetzloff).** Motion carried.

g. **Promotion and Tenure (Chatfield).** Motion was made to go into Executive Session (Ray / Fultz). Motion carried. Motion was made to end Executive Session. Motion carried. Motion was made to accept the Promotion and Tenure report (Fultz/Baker). Motion carried. Dr. Guetzloff has concerns about mixing standards for Promotion and Tenure. Dr. Baker said Faculty Personnel should handle this. Dr. Ruhnke said this is an important point. We must have a distinct list of who is under previous standards.

VI. **Old Business:**

g. **General Education – completion of revised curriculum.**

Decisions need to be made about where to put grandfathered courses. We need to look at the timeline and determine the criteria for a new catalog.

Sept 15: Criteria written and submitted. October 1: Departments will approve recommendations for grandfathered courses. October 15: General Education will send out new advising sheets with all of the information.
Dr. Ford asked if a student could graduate in Spring under the new requirements. Dr. Baker said they will have to declare the catalog they will graduate under. Dr. Guetzloff asked when the 15/16 catalog is coming out? Will changes be made again mid-year? Dr. Ruhnke said the items on the timeline need to be completed so rising juniors can make the change if they want and give departments time to get information together.

HLC recommends a sunset clause to review courses on a rotating basis. Programs can include how well the classes are doing during Program Review.

Dr. Steele presented the FYE committee report. The committee developed a syllabus and recommend the course content breakdown to be - 70% University 20% College and 10% instructor. The committee developed a course description, assessment and student outcomes. Recommendations for things to be done in the fall include increase credit hours from 1 to 3. Dr. Ladner said the committee is eager for the class to have substance and students will take it more seriously and it should be more aligned to a college level course.

Dr. Fultz asked about common reading. Dr. Steele said Colleges or even individual classes can select the common reading assignment. Dr. Ray recommends that ethics of being a student should be covered in this course. Dr. Ruhnke said students should also understand what orginal writing means. Dr. Ford asked if this is a General Education course. Dr. Pietruszynski said if it’s not a General Education class then it shouldn’t be in the General Education curriculum. Dr. Ruhnke asked what would make it not a General Education course. Dr. Pietruszynski said not meeting essential graduation competencies. He said some of the First Year Experience class issues is it hasn’t had a home. Dr. Ruhnke said it would be ideal if these issues were addressed to be included in General Education. Dr. Ladner said the committee has tried to bridge the General Education and Retention Summit issues. Dr. Johnson asked if these issues weren’t resolved then why was the committee appointed.

Dr. Ruhnke asked if there was anyone who has concerns about this being a three credit hour course. Dr. Ladner said research shows students take the course more seriously if it is a three credit hour course and is more intellectually stimulating.

Dr. Guetzloff said we should accept this update as people seem to agree with the three credit house and let the General Education committee work through this. Dr. Pietruszynski said he was concerned that he was excluded from the process. Dr. Guetzloff said Dr. Pietruszynski should be pulled back in and the framework can move through General Education.

Dr. Ford said the curriculum may be too specific and more leeway provided to individual departments. Dr. Steele said the committee is concerned we are turning our noses up to the extended orientation content.

Dr. Guetzloff said maybe have 3 credits for Foundations of Inquiry and 1 credit for FYE. Dr. Steel said we can do both in 3 credit hours. Dr. Ladner said certain topics we want
covered, and some assignments will be used to assess the course. The remainder is flexible.

Dr. Ruhnke asked Dr. Steele to send the report to the Provost and a proposal can be developed to sent on to General Education and if it meets the objectives of General Education they can approve it. Dr. Baker asked if the course is by the College or University wide. Dr. Ladner said there will be common outcomes and other outcomes can be added. Dr. Ruhnke said the framework goes to General Education for approval. Colleges can submit their version with common outcomes and specific College assignments. Dr. Ruhnke said the report will be submitted to the Provost but it won’t move forward without faculty approval. He requests the FYE committee forward information to General Education and both groups can meet have a final product to submit by October 15.

VII. Election of Senate Officers: Current officers are Dr. Ruhnke, Dr. Harris, and Kellie Toledo. Dr. Harris is term limited and Kellie isn’t running for Secretary. Dr. Ruhnke has one more year on the Senate and is willing to serve as President. Dr. Waugh is volunteering to run for Secretary. Dr. Baker nominated Dr. Ruhnke for Chair and Dr. Waugh for Secretary. Dr. Baker volunteered to run for Vice-Chair. Motion was made to elect these positions by acclamation. Motion carried.

VIII. New Business:
   a. Graduate Studies Council Update: An ad hoc committee took the document developed by Dr. Stuart and revised it and submitted it for further revisions by the committee. There will be a final discussion after the General Faculty Meeting. This will be adopted and govern graduate programs.
   b. General Faculty Meeting Agenda: Dr. Guetzloff said there shouldn’t be one and two year terms. Positions to be filled are Program Review, Naveed’s position, BOG, and ACF.
   c. Resolution of Appreciation for Rob Harris: Dr. Ruhnke recommended a resolution for Dr. Harris for long standing services to Faculty Senate and Senate Executive Committee. Motion was made for this resolution (Ray/Marrash-Minnerly). Motion carried unanimously.

IX. Adjournment: There being no further business or announcements, a motion to adjourn. Motion carried.