

**Minutes**  
**Faculty Senate Meeting**  
**Hamblin Hall Auditorium**  
**April 3, 2015**  
**1:30 p.m.**

- I. **Call to Order:** The Faculty Senate Meeting was called to order by Senate chair, Dr. Tim Ruhnke at 1:37 p.m.
- II. **Reading and Approval of Minutes:** Minutes from the previous Senate Meeting were read.  
**Motion to approve the minutes carried.**

III. Reading and Approval of Agenda: **Motion to approve the agenda carried.**

IV. **Comments from the Chair:** PEIA is requiring plan participants to have a primary care doctor or pay an additional \$500 per year. Dr. Ruhnke also encourages participation on Faculty Senate Executive Committee.

V. **Reports:**

a. **President Hemphill:** Dr. Hemphill provided Legislative updates. Senate Bill 137 to exempt higher education from Oasis didn't move forward so WVSU will participate. Bill 347 is a firearms act that was vetoed by the Governor. Bill 439 is a HR bill rewrite of 330. This was signed by the Governor. We will continue to look at this. House Bill 205 is an alternative program to hire teachers. People can have any background, pass the PRAXIS and fill a position in a high need area.

Separation of community college ramification has been significant for WVSU. Fairmont and Marshall have received 12.5 to our 1.2 million. The House submitted a one-time \$500,000 allocation for WVSU. The Senate agreed to this amount, after the matter went to conference because the amounts were different. The Governor significantly reduced this amount. We asked the House and Senate leadership and delegations from Kanawha and Putnam Counties to keep us whole.

Dr. Ray asked if our land-grant status helps us. Dr. Hemphill said we received \$1.5 million in match, but we aren't matched at 100%. APLU produced a report on this issue.

Dr. Hemphill said the application is in for the Presidential debate. They have announced the top 16. He and Dr. Gee are working on this. The ad value for this event is huge, and provides a huge economic growth of between 13 to 18 million for the Charleston area. The review team is coming back in June for a second look.

Dr. Harris asked if WVU would help us with land-grant match. Dr. Hemphill said the movement will have to come federally. WVU would be concerned that this support would result in the money coming from their share. He said the Governor cut funds from other schools too, but they didn't have as strong a case as ours.

Dr. Hemphill asked us to read the reaffirmation documents to prepare for the HLC visit. He encourages us to be champions of our University.

Enrollment is moving along well. 2,680 applications to date, and the total last year was 2,611 applications – an increase of 26%. Acceptance rate is 37% ahead of last year. 727 last year accepted by March 31 and 999 as of this March 31. Fall 2012 300 students were accepted.

Fundraising is going well and we are on track to reach the \$5 million target. He is waiting for a decision about a large gift of one million.

Dr. Hemphill said the work you do in summer school and Orientation will be important.

b. **Provost Jayasuriya:** He congratulated the Education Department. They passed all six standards for accreditation.

HLC has approved our distance learning program. Reviewers evaluated us and approved 20% of our programs to be online. The President received a letter that didn't specify a percentage so we can put as many as we want online.

Dr. Guetzloff asked how we can be sure the online students get the General Education classes they need. Dr. Jayasuriya said we will need to offer what they need.

During the HLC visit we need to showcase our University. We need to share our story. He invited faculty to talk with him if they have questions.

We need to increase summer classes and more online. Now there is an incentive as you get paid more and 20% of profit comes back to Academic Affairs.

Dr. Guetzloff said it's difficult to find the 9 week classes. Dr. Jayasuriya will look into this.

Dr. Ray asked if faculty have to be a resident of the area to teach online classes in the summer. Dr. Jayasuriya said for summer it's fine if faculty is not local.

Dr. Vaughan asked if the online compensation apply to adjuncts. Dr. Jayasuriya said it only applies to full-time faculty at this time.

Dr. Jaysuriya said a finalist was selected for Assistant Professor of Engineering.

Dr. Seyedmonir said the class capacity seems higher for some classes. If faculty can take more in their classes Dr. Jayasuriya will pay for student assistants.

- c. **EPC (Fultz):** Dr. Fultz said of the five submitted three were approved, one needed additional information, and one they weren't sure what the request was. Last EPC meeting deadline for this year is in two weeks. If someone comes to answer questions it's very helpful in the process.
- d. **ACF (Ford):** Dr. Ford encouraged faculty to consider attending the Great Teachers Seminar – June 15-18, North Bend State Park. WVHEPC pays for this through reimbursement. Dr. Ford also said our President is much more involved with Faculty Senate than other institutions.
- e. **BOG (Guetzloff):** BOG met March 19<sup>th</sup>. The Board honored Earl Lloyd. Every February 26<sup>th</sup> will be Earl Lloyd day.

He said the BOG Policy #14 got interesting. Someone asked if faculty and students can date. If the educational opportunity is compromised for a student it could fall under this policy.

Dr. Guetzlov said BSC passed Program Review, and several people commented Dr. Harper's submission was the best they read.

He said ESL and Oasis was added under increased revenue. Business and Finance is over supplies for audit costs. Academic Affairs is over budget due to reaffirmation. Dr. Jayasuriya said there are some mistakes in this that Academic Affairs hadn't spent that much. Dr. Hemphill said the expenditures were there for ESL and Oasis so we added the revenue.

Next meeting is in April.

- f. **Teacher Education (Wilson):** Ms. Wilson said the onsite NCATE visit occurred on March 14-17, 2015 and all six standards were met. The review team for provided recommendations to expand assessment and include more contact with representatives from K-12 principals and teachers. Also, NCATE had concerns about the large advising load in Education. A submission was made to EPC for termination of the Journalism and Theater Programs due to lack of graduates. Both requests were approved.

There were six students involved in the Teacher in Residence Program. These positions pay 65% of regular teacher salary. Ms. Wilson submitted a written report.

Dr. Ford asked about the alternative teacher certification Wilson. She said there were concerns about this and sent letters to the Governor and Legislatures against this.

**Motion to accept the report (Harris / Ray). Motion carried.**

- g. **Faculty Personnel (Karunathilake):** The deadline to handout evaluations is April 7 and these will be available within a week. He will talk to Tom Kiddy about online evaluations. Dr. Seyedmonir said last year the evaluations were very late. Dr. Karunathilake said we tried to save money by printing our own forms, but you must buy the scantron sheets from the company where the machine was purchased. Dr. Jayasuriya said his secretary scanned Fall 2014 evaluations and is in the process of getting the scanning machine moved over to Academic Affairs.

**Motion was made to accept report (Vaughan / Harris). Motion carried.**

- h. **Cultural Activities (Shaw):** A written report was provided. The committee has been dealing with some restructuring. Implementing the event proposal system has been a big improvement. Dick Wolfe has questions about who does what. Dr. Ruhnke pointed out that the Constitution and By Laws is quite clear that the Cultural Activities Committee is in charge of well defined tasks.

Dr. Jaysuriya said that Cultural Activities belongs to the faculty and Mr. Wolfe is there to help the faculty. The committee needs to write down what is needed to implement and send it to him.

Dr. Ruhnke said part of the problem is difficult working relationships and students are paying the fee, therefore we should do our best to implement relevant programming. Dr. Martin said structurally improvements have been made. The committee will write down specifics.

A motion was made to accept the report (Guetzloff/Seyedmonir). Motion carried.

## VI. Old Business

- a. **Drop/Add change in time – Fall 2015 semester:** Dr. Jayasuriya said it will be changed in the Fall.
- b. **Faculty Handbook:** There has been much discussion about this in the past. The Dean's Council is doing some changes on P/T. We have talked about putting a committee together to review the whole handbook. There are some sections that should be reviewed by Deans and Chairs. Also, maybe link the appendices so it can be printed.

Dr. Zaman suggested a one day retreat to review all of it. Dr. Harris thinks the Senate should remove the sections they are responsible for. Dr. Jayasuriya would want Senate endorsement.

Dr. Ruhnke said we will have the document with markups and present to the faculty in the fall. Dr. Jayasuriya and Dr. Ruhnke will determine a date in May and review the most recent version.

- c. **General Education end game, timing for implementation of the new GE curriculum:** Plan B has been passed. It was to go back to General Education to tie up some ends. The General Education Committee hasn't heard anything. Dr. Jayasuriya will find out if the catalog can be changed in Spring. Dr. Ruhnke said new students can choose which catalog they want to be under. We can tell HEPC we are advising new students to the new General Education curriculum. It will need to be communicated to new students they can graduate under 16/17 catalog. Ms. Wilson asked if the Registrar been included so changes can be made in Degree Works. Dr. Jayasuriya said she is aware of the changes. Dr. Vaughan reminded us this will impact all of our articulation agreements. Dr. Guetzloff asked if Race & Gender is being taught and Dr. Ray said it will be under Sociology. Dr. Ruhnke said we aren't ready for a catalog because of FYE and HHP. Dr. Guetzloff said the Executive Committee might have to do the will of Faculty Senate. Dr. Harper said we passed a maximum of 36 hours without the wellness. Dr. Jayasuriya said he will talk with FYE Committee and suggest it be 1 credit.

Dr. Vaughan asked why IDS's can't be decided by the by the Department not the College and follow the existing process.

Dr. Ruhnke said the course being proposed by two faculty members could be approved by the Department or Program, and then approved by both Chairs / Program Coordinators & Deans.

Dr. Fultz raised a concern before about Tier 1 requiring students to take 18 General Education credits in 1<sup>st</sup> year. This will add another year for Chemistry students. Dr. Ruhnke said this will need to be changed. Dr. Fultz said as juniors and senior they need to have a couple of General Education classes to balance their schedule.

Dr. Ford moved that an IDS course must be approved by the Department whose faculty are participating in the development of a said IDS course. Motion carried.

**VII. New Business**

- a. Timing of registration. Mid April is late for students and they may not be focused on registration. If we don't reach them Chairs/Deans make calls over the summer. Dr. Jayasuriya will look into the timing.

A motion was made (Ford/Harris) to strike language from the GE revision that the Tier I must complete General Education in the first 30 hours and that Tier II must be completed in first 60 hours. Education, Biology and Chemistry representatives said students can't satisfy their programmatic requirements with the Tier Requirements. Motion carried unanimously.

- b. **WVSU Cares Day:** Dr. Ruhnke encouraged faculty to participate.

**VIII. Adjournment:** There being no further business or announcements, **a motion to adjourn. Motion carried.**