Minutes of the Faculty Senate Executive Committee on Tuesday, Jan. 27, 2017

11 a.m. in 002 Hamblin Hall

Members present: Chair R. Ford, Vice-Chair R. Baker, Historian D. Wells, Secretary T. Alderman,

 BOG Representative T. Guetzloff, ACF Representative B. Ladner,

 At-large R. Harris, At-large J. Pietruszynski

1. The minutes from Jan. 10, 2017, were approved.

2. Dr. Guetzloff discussed the hiring of vice presidents and coaches, who were previously “at-will” and

 now are contract employees. Formerly there were 36 scholarships for football players; now there are

 24.

3. Late enrolling foreign students put pressure on departments (e.g., Math and Computer Science) to

 add new sections at the last minute this past January.

4. Regarding standing Senate Committees: There is still some confusion regarding the description of

 the Cultural Activities/Educational Assemblies Committee. The Faculty Research & Development

 Committee has finally met and Prof. Lin Wei is the Chair. No one knows if the Committee has any

 funds to hand out. We encourage the FPC Task Force on Student Evaluations to get going so that the

 Deans do not keep the procedure in their domain. We are uncertain if the evaluations are to assess

 the courses or the faculty, or both. Two big questions are whether the date for faculty to receive their

 evaluations and the analysis is legitimate for faculty personnel decisions and whether the security for

 the deposit of completed forms will be adequate. We also question why both sides of the form are

 not compiled in the analyses, and look forward to a report from the Task Force in April at the Senate.

 Other issues include the instructions being read to students, who is collecting the forms. Faculty

 should be the ones to formulate the questions and the protocol. Mis-use of the data is not the Task

 Force’s purview. For the Program Review Committee, Prof. Kerri Steele has resigned, but if the

 Committee’s work is almost done, we don’t need to replace her.

5. Agenda for the February 3, 2017 Faculty Senate Meeting:

 a. Dr. Pietruszynski’s report on his survey of faculty and staff regarding interest in a tuition break for

 WVSU employees will be ready. Due to the limits of the free access to results with Survey

 Monkey, he does not have statistics on *all* the surveys, but has enough to make the case that we are

 interested in the possibility of some tuition break for employees’ offspring.

 b. Standing Committee reports are expected, but there will be no ACF report since the Legislature

 has not met yet.

 c. We will see if Pres. Jenkins wants to ask Melvin Jones to come to the Senate.

 d. We will see if the Provost can explain the late arrival of the foreign students.

 e. Regarding the issue of “administrative drop” for non-attending students, we suggest that Dr.

 Ruhnke gather a task force and make sure the catalog description and pop-ups reflect the policy

 if/when it is approved.

 f. The Senate should be in favor of inviting Legislators to our campus, though not while they are in

 session.

6. The HEPC can calculate the number/ratio of students to faculty, administrators, and staff.

The meeting was adjourned at 1:50 p.m.

Respectfully submitted,

**Timothy C. Alderman**

Dr. Tim Alderman, Faculty Senate Secretary