WVSU Faculty Senate Executive Committee Meeting
January 25, 2019


1. Approval of agenda: Guetzloff asked about adding a discussion about individual departments offering courses out of sequence. Kathy Harper moved to approve, Tom Guetzloff seconded. The motion carried by voice vote.

2. Minutes: Minutes for the November meeting will be reviewed at the Feb. meeting.

3. Standing Committee Reports:
   a. Faculty Personnel Committee: Where are we on online evaluations for Spring 2019? Is there anything that the Senate can or needs to do to help that along? There was discussion about revisiting the issue.
   b. Cultural Activities: The CAEA has asked the EC to take over dealing with the issue of movement of the CAEAC. J. Barnes-Pietruszynski and J. Pietruszynski wrote a letter addressed to the administration – it was read aloud and the committee discussed revisions to the letter – its content and who should it be addressed to. There was discussion about if the letter would need to be approved by the Senate or just made available to them since the CAEA asked the EC specifically to take point on the issue.
   c. The committee reviewed the Faculty Senate Standing Committees that are on the calendar for reporting to the Senate this Spring.

4. Faculty Handbook: There was discussion on what revisions need to be included in the Faculty Handbook, specifically: protocol for planning new programs, retention and advising, and academic dishonesty – what are our policies now and how do academic dishonesty cases go up the chain? What are our actual policies? Do they protect the school from being sued?

5. Do we want a report or updates from R & D about grants that have been awarded and progress? K. Harper said that would be a very good idea and everyone seemed to be in agreement. D. Wells asked if R & D reported to the BOG. Tom Guetzloff said that R & D has never reported to the BOG. Deborah Wells said that she thinks that R & D should report to the BOG since they are dealing with money that comes into the university. Everyone agreed that would be a good idea. The Committee agreed that they would bring this issue up to the BOG and Senate.

6. Discussion about General Education individual programs – Kathy Harper moved to table the conversation until Barbara Ladner could be in attendance.

7. K. McDilda asked Exec. to discuss holds on student record. It is not clear to the committee what the issue is and if that has to do with registration. Tom Guetzloff
discussed the holds and how they effect registration. Rich Ford asked if we should wait to
discuss the issue until K. McDilda could be available to discuss her specific concerns –
K. Harper said that we should ask K. McDilda at the next Senate meeting. The committee
agreed.

8. Enrollment: The committee looked at the graphs and numbers we have received from Dr.
Underdue-Murph. There was a discussion about how retention was improved – pro-active
advising, departmental work on curricular revision, and other things. Rich Ford will meet
with Dr. McGhee to discuss retention this afternoon and he will ask about what has been
done correctly and what can be done moving forward. The committee agreed that this
information shows how well faculty have worked toward improving retention.

9. Should Faculty Senate use their time to discuss and work on Administration evaluation?
F. Vaughn said that he thought it is worth discussing – but maybe not spend a whole lot
of time on it.

10. BOG meeting Feb. 6th: The committee discussed what issues should be focused on during
that meeting.
   a. Enrollment drop in the last two years: enrollment, retention, sharing the
      information with faculty, future plans for addressing that enrollment decrease.
   b. R & D – (1) Oversight: R & D is overseen by just the R & D board. Why is the
      BOG not involved? Oversight over contracts – who makes decisions and signs off
      on them? Make it clear that the president is the last stop there. (2) Compensation
      for services from sponsored programs. (3) Student workers and unfilled
      positions. (4) Land grant (5) Transparency – provide numbers we asked for, share
      a list of who is on what committees, explain missed meetings.
   c. R. Ford will organize these in outline form to share with the Senate.

11. Relations between administration and faculty:
   a. Should the executive committee try to meet with the President’s Council? There
      was discussion of when and how we should meet. Tom Guetzloff suggested a
      once a semester meeting between the Executive Committee and the President.
      Jack McGan suggested asking the President to bring in members of the cabinet to
      the meeting.
   b. Jessica Barnes-Pietruszynski showed the online suggestion box for the Executive
      Committee and Senate for the general faculty. She will send that out to the
      executive committee and show/explain to the senate how this works and how it
      could work for other departments.

The meeting was adjourned at 1:20pm.