Minutes of the Senate Executive Committee from Noon,

Friday, August 26, 2016, in 002 Hamblin Hall

**Members present:** J. Pietruszynski (at-large), B. Ladner (ACF Representative), R. Harris (at-large),

 R. Baker (Vice Chair), T. Alderman (Secretary), R. Ford (Chair)

**Guest**: Tracy Owen

1. Tracy Owen was the first subject of business, particularly to answer questions. He has not been informed about new technological equipment in classrooms or faculty offices. He may be able to replace the missing cord for the document camera in Ferrell 210. The Title III equipment in Ferrell 203, 204, and 205 is missing, according to B. Ladner. One cabinet and cpu went to Canterbury House/Welcome Center; another went somewhere else, according to Mr. Owen. B. Ladner suggested that the English Dept. Faculty could fund the purchase of another “smart podium” if that is acceptable, and Mr. Owen can solicit specs for that purchase. Dr. Ford suggested that faculty give deans a list of needed equipment to pass along to Melvin Jones and Marvin Smith.

The question was raised if Academic Affairs has a plan for classroom equipment. This may be business for the Senate meeting. Mr. Owen acknowledged that he no longer has any support staff to aid him in fixing or installing technology.

2. Next up for discussion was a time and location for Senate meetings. We agreed that the Senate will continue to meet at 1:30.

3. Membership and elections on various posts was the next order of business. Dr. Baker inquired if the Senate has the correct number of Senators from the four colleges. When it was noted that an untenured faculty member was elected to the Faculty Retention Committee (contrary to the Constitution), we agreed to give the seat to the next highest vote recipient, Dr. Upali. The Chair of the Honors Committee, G. Palubinskas, is an appointed position. Dr. Dean can serve as an at-large member. Dr. Baker moved, with Dr. Ladner’s second, that vacant seats can be filled by appointments. The question of the appropriateness of members of the Gus R. Douglas Institute still serving on various Faculty Senate committees was raised. Research and Faculty Development is supposed to have a member from that Institute. Program Review needs two appointments from the Provost. An Assessment Coordinator for the University has been named. No one knows if there is an Interim Director of Admissions. The Constitution, By-laws, and Faculty Handbook Committee needs to have active members, and we need to find the most up-to-date version of the documents. The student members on various committees—who appoints/elects them?—was noted. Derek Spears, from the ROTC program, is the representative for Cultural Activities & Educational Assemblies Committee. Those Land Grant people who have faculty appointments and can serve on some Senate Committees. The Executive Committee proposes that the Constitution (etc.) Committee figure out where Land Grant people can serve.

4. The Executive Committee will submit the following names to the Administration for its committees: For the Date Council: Mike Anderson and Tom Kiddie;

For the Environmental Safety, Parking, and Safety Committee: Tom Gueztloff and Steve Richards

For Homecoming: Josh Martin and Daton Dean

For Legislative Affairs: Barbara Ladner and Frank Vaughan

For Resource and Planning: Kathy Harper and Debbie Williams

For Scholarship: Molly Erlandson

For Student Fees: Karen Anderson

For Student Publications and Radio: Kim Cobb and Robert Wallace

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5. For the upcoming Faculty Senate meeting agenda, the following items were suggested:

* A student initiative to amend the faculty evaluations—tabled due to lack of input
* The attendance policy and the “last date attended” issues. Dr. Baker recommends that the Financial Aid Office get access to Banner so faculty need not duplicate notices. There are still questions about this policy.
* Does the EPC have to evaluate any catalog change?
* Faculty teaching all their classes 100% online spending no time on campus—tabled
* Scholarships—tabled
* Is Shelter-in-Place becoming a joke? no answer.
* Can students walk at graduation if they have not finished requirements? Some say yes, some say no, and we are not sure what the current policy is.
* Can children of faculty get free tuition to attend WVSU?
* Sick/Maternity Leave—tabled

6. Dr. Ladner asked what she should bring to President Jenkins. The Advisory Council of Faculty is stressing ethics on campus, regarding bullying between chairs and faculty, and the practice of Marshall and WVU blocking other schools from starting programs.

7. The Senate needs to elect a Historian.

The meeting was adjourned at 2 p.m.

Respectfully submitted,

Dr. Tim Alderman