

EPC Meeting Minutes

11/18/16, 1:00pm

Members present: Micheal Fultz, Kerri Steele, Kathy Harper, Manashi Ray, Karen Anderson, Anthony Moncrief, Upali Karunathilake, Deborah Wells

Notes: Task for is continuing to meet and discuss the role of EPC before developing streamlined forms. The task force notes the importance of communication and how EPC can help departments communication with each other, how to define fiscal effects of proposals, etc.

The committee discussed whether vote totals are needed in departmental minutes for EPC proposal. The committee agreed that vote totals are not necessary as long as it is noted that a proposal passed in the department.

All proposals for the meeting today are from the Physics department so the committee was reminded that members of departments requesting EPC action abstain from voting. \*Chair abstains from voting except in case of tie.

Dept.	Request	EPC Action	Comments
Physics	Add new course to catalog (PHYS 352 Introduction to Geographic Information Systems)	Approved with conditions to fix the first to student outcomes to make them measurable by the following vote: 7 approved  1 abstained.*	There was a question about whether Sophomore Standing should be detailed, however, it was noted that “class” standing is typical language used in our catalog, the banner system, etc. so it is acceptable for proposals.  The student outcomes on the syllabus do not use measurable verbs that can be captured. The first two objects say “students will learn” but those outcomes are not able to be assessed.  The committee suggests that under the catalog description, the department delete the details of ESRI GIS just in case the program changes names in the future.
Dept.	Request	EPC Action	Comments
Physics	Approve change in requirements for Physical Science Minor. (Add Phys 101 to list of courses that can be used for minor in Physical Science)	Approved by the following vote: 7 approved  1 abstained.*	The minor in Physical Science has been discussed at length and approved in a previous EPC meeting. This proposal is to add Phys 101 to the list of courses approved for minor.