

EPC Meeting Minutes

March 20, 2015

**Attendees :**

**Committee Members:** Micheal Fultz – Chemistry Dept., TJ Park – History Dept., Dawn Arbaugh – Education (student rep.), Manashi Ray – Sociology Dept., Kerri Steele – Criminal Justice Dept., Abainesh Mitiku – Business Administration Dept,

**Guests:** Patricia Wilson – Education Dept., Sherri Shafer – RBA program,

Program	Request	EPC Action	Comments
Regents Bachelor of Arts	Add new course to catalog	Approved with 5 votes in favor and 1 abstention	Professor Shafer was at the meeting and discussed the course. She noted that the course will add the fiscal effect of paying one salary member for an extra hour of course work, however this will not add any hours to the RBA curriculum due to the flexibility set in the current curriculum. She also noted that this course has been requested by students and is supported by the Board of Governors. She also noted that this course will only be required for new majors and majors that stopped for a break of at least 3 years.
Dept.	Request	EPC Action	Comments
Chemistry	Change pre-requisites for Chem 331	Approved with 5 votes in favor and 1 abstention	Dr. Fultz explained the application and noted that Chem 201 and 206 are currently listed as a pre-requisites, however Chem 201 does not fully prepare students for Chem 331, and Chem 201 has not had enough interested students to make the course available in the last 2-3 years. This change will make the catalog more accurate as to an appropriate and available path for Chem 331.
Dept.	Request	EPC Action	Comments
Education	Add new course to catalog.	Approved conditionally pending signature from the Math Department and a correct course number from the Registrar with 5 votes in favor and 1 abstention	Professor Wilson explained that this course will be taught by an existing faculty member which will cause minimal fiscal effects. She also noted that this course is currently taught in the Math Department, however, this application will create a new and comparable course that will be housed in the Education Department. The committee noted that a signature is needed from the Math Department under Approval of any other Departments affected. The committee also noted that the course number must come from the Registrar and not the Department. The committee also noted that once the course has been approved, the curriculum change must also be approved and recommended that Professor Wilson submit a curriculum change application for April.
Dept.	Request	EPC Action	Comments
Education	Approve Change in Requirement	Action of holding this application until next month to	Professor Wilson explained that this change in requirement would add a course to the Education Curriculum that is a requirement of NSTA standards for Biology Educators. This will raise the number of credit hours from 118 to 122. Due to concern with the number of credit hours now

		allow the Education and Natural Science Departments to review curriculum approved with 5 votes in favor and 1 abstention	required, Dr. Fultz suggested that the Education and Natural Science Departments convene to see if any other hours reduced, substituted, or fulfilled in a nontraditional way that would not require additional credit hours.
Dept.	Request	EPC Action	Comments
International Studies	Add new course to catalog	Send back to the department with corrections needed in fiscal effects and clarity of the questions asked in the comments. with 5 votes in favor and 1 abstention	The fiscal effects of the addition were left blank. The committee had multiple questions on this application that are not answered by the application itself: 1. Was the course number assigned from the Registrar or made up by the Department? 2. The course is designated as 3 hours but the syllabus shows only 1 hour. More explanation needed. 3. Multiple questions as to the content of this course, specifically, is it research-based? 4. Is this course a Senior Seminar for International Perspectives or is it a Senior Seminar for Languages? The committee needs clarity on what is encompassed by International Perspectives to better evaluate this course addition. It is highly recommended that a faculty member or Chair of that department attend the next EPC meeting with the application to clarify the committee's questions.

Submitted by



Dr. Micheal Fultz

2014-2015 EPC Chair