

## **Constitution and Bylaws Committee Interim Report to Faculty Senate, Dec. 2, 2016**

**From:** Michael E. Workman, Chair, Sonya Armstrong, Oliver Cruz-Milan, Patricia Wilson, Robin Broughton & Jack Magan

**Times Met fall semester, 2016:** August 10, September 16 (email exchange), October 7 (chair met with Executive Committee)

**Actions taken:** Pursuant to Faculty Senate determination of February 1, 2013 to revise and update the Faculty Handbook, Constitution, and Bylaws, the committee conducted a review of minutes of Faculty Senate & General Faculty meetings to discover motions which have altered the structure and/or function of the Faculty Senate and its Standing Committees, yet have not been recorded in the most current versions of the Constitution and Bylaws. Results of review below:

### **Constitution**

**Add Parliamentarian as *ex officio* member of the Constitution and Bylaws Committee** – motion passed unanimously at Faculty Senate meeting, September 5, 2014. However, I found no evidence that this motion was approved at a General Faculty meeting per the Constitution's amendment process.

### **Bylaws**

**Create Honors Committee** – upon recommendation of *ad hoc* Honors Committee, motion passed to create a standing Honors Committee. If accepted by General Faculty, then they will elect members of a Faculty Senate Honors Committee, Faculty Senate, Dec. 3, 2010. Motion to create an Honors Committee passed unanimously at General Faculty Meeting, August 16, 2011; this motion also endorses the appointment of a director/chair of the committee who will act as coordinator with an administrative course release. I did not find any information on the composition of the Honors Committee in the minutes, though the 2016-17 list of Standing Committees provides this and lists twelve members.

**Remove Athletic Committee as Standing Senate Committee** – Motion to this effect passed without objection at Faculty Senate meeting, September 7, 2012. I found no follow-up to this motion in the minutes, though the Athletic Committee has been removed from the 2016-17 list of Standing Committees.

**Change Composition of Cultural Affairs Committee** – Accept recommendations of Cultural Affairs Committee to change composition of committee and move to Constitution and Bylaws Committee passed by Faculty Senate, September 7, 2012. Motion to add three representatives to Cultural Affairs committee passed by Faculty Senate to include three *ex officio* members, one from Academic Affairs, a representative from University Relations and the Chair of General Education Committee, Nov. 7, 2014. Motion to approve change in Cultural Affairs Committee approved, second vote, Faculty Senate, December 5, 2014.

**Remove Gus R. Douglass Institute's members from Cultural Activities Committee** – motion passed to remove GRDI member from Cultural Activities/Educational Committee, but maintain GRDI members on Library and Faculty Research & Development Committees. The motion passed and goes to the Constitution, By-laws, & Faculty Handbook Committee for incorporation, Faculty Senate, September 2, 2016. (Note: no GRDI rep is included on the Cultural Activities and Educational Assemblies Committee in the 2016-17 list of Standing Committees.)