Course No(s): _____ Section No(s): _____

☐ Spring Yr _____

☐ Summer Yr _____

☐ Fall Yr _____

Course Name: _____

Title: _____

Author(s): _____

Publisher: _____

Edition: _____ ISBN No: _____

Copyright Date: _____ Prefer: ☐ Hardback ☐ Paperback

No. of Books: _____ Book is: ☐ Required ☐ Optional

Will Be Used Again? ☐ Yes ☐ No If yes, when: _____

Department: _____ Education: _____ Phone: _____

Instructor Signature: _____ Date: _____

Department Signature: _____ Date: _____

College Signature: _____ Date: _____

Remarks: _____

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NOTIFICATION OF PROBLEMS

To: _____ College: _____

From: _____ Bookstore Manager: _____

☐ Book is not available - out of print

☐ Book is not available - publication date is after semester begins

☐ Book is not available - not published by specified company

☐ Order will be filled by a later edition than you specified

☐ Company shipped wrong book. Expect correct delivery about _____ (date)

☐ Other: _____