



Department of Education

PANEL INTERVIEW ASSESSMENT RECORD

Evaluation form for the Pre-Panel Interview and the Panel Interview

Table with 2 columns and 2 rows. Top-left: Candidate; Top-right: Content Specialization; Bottom-left: Education Department Faculty Team Chair; Bottom-right: Content Specialization Team Member.

PART ONE: PRE-PANEL PORTFOLIO REVIEW & INTERVIEW (To be completed by the Team Chair)

1. The candidate's portfolio contained all section summaries at the time of the meeting

- Yes (all sections present; minor editing or revisions needed)
Yes (all sections present; major editing or revisions needed)
No (one or more sections missing,)

Additional Notes:

Three horizontal dotted lines for notes.

2. The candidate's portfolio contained all supporting artifacts at the time of meeting and they demonstrated a clear link among the commitment, artifacts, and his/her content specialization

- Yes (all relevant artifacts present; minor editing or revisions needed)
Yes (all sections present; major editing or revisions needed)
No (artifacts from one or more sections of the portfolio missing)

Additional Notes:

Three horizontal dotted lines for notes.

3. The candidate is advised to:

- Revise and resubmit the portfolio for the Panel Chair's further evaluation
Revise the discussed changes and revisions and proceed with scheduling Panel meeting
Other:

Three horizontal dotted lines for notes.

PART TWO: PANEL PORTFOLIO & INTERVIEW

1. The candidate's portfolio was complete at the time of the panel meeting

- Yes (all recommended editing or revisions are reflected in the portfolio)
 No (one or more sections missing; lacks the recommended changes from pre-panel meeting)

Additional Notes:

Section A: Artifact Evaluation *(To be completed by the Team)*

Using the following scale, please rate the Candidate on each given dimension. *Please avoid using fractional values (such as 2.5) and select among the options provided.*

1	Candidate did not meet expectations and must resubmit this portion of the assessment
2	Candidate developed the lesson and taught the lesson to peers
3	Candidate developed and taught the lesson to public school students and provided student data / lesson reflection analysis
4	Candidate developed and taught the lesson to public school students, provided student data, and documented data-based decision making

1. The candidate's artifact for Student Learning.	① ② ③ ④
2. The candidate's artifact for Diversity.	① ② ③ ④
3. The candidate's artifact for Technology.	① ② ③ ④
4. The candidate's artifact for Content Knowledge.	① ② ③ ④
Section-A Total:	

Additional Notes:

0 — 7	Met with Conditions
8 — 11	Mastery
12 — 13	Above Mastery
14 — 16	Distinguished

Section B: Dispositions/Profession *(To be completed by the Team)*

Using the following scale, please rate the Candidate on each given dimension. *Please avoid using fractional values (such as 2.5) and select among the options provided.*

1	Met with Conditions	Candidate did not meet expectations and must resubmit this portion of the assessment
2	Mastery	Candidate demonstrated mastery of expectations as outlined below
3	Above Mastery	Candidate demonstrated more than mastery of expectations
4	Distinguished	Candidate demonstrated an advanced level of performance (well above and beyond expectations of a novice teacher)

<p>1. The candidate verbally linked his/her Personal Mission Statement, Professional Mission Statement and Philosophy of Education with the WVSU Conceptual Framework</p>	<p>① ② ③ ④</p>
<p>2. The candidate demonstrated a commitment to the Profession</p> <p style="margin-left: 20px;"><i>Demonstrated leadership experience in an educational setting (e.g., maintained active membership in professional organizations; attended and reflected upon 4 or more professional conferences, faculty lecture series, cultural events, educational meetings, or participated and reflected upon a professional staff development program that was not required)</i></p>	<p>① ② ③ ④</p>
<p>3. The candidate demonstrated a Continuing Professional Development Plan</p> <p style="margin-left: 20px;"><i>A. Demonstrated his/her ability to reflect and see growth over time from the beginning of the program until now in three of the following areas: (I) content knowledge, (II) professional knowledge, (III) pedagogical knowledge, and (IV) professional experience</i></p> <p style="margin-left: 20px;"><i>B. Demonstrated the ability to articulate a future professional development plan that included short term and long range professional goals</i></p>	<p>① ② ③ ④</p>
Section-B Total:	

3 — 5	Met with Conditions
6 — 7	Mastery
8 — 11	Above Mastery
12	Distinguished

Additional Comments:

Section C: Panel Portfolio/Interview Presentation *(To be completed by the Team Chair)*

Using the following scale, please rate the Candidate on each given dimension. *Please avoid using fractional values (such as 2.5) and select among the options provided.*

0	Not Met	Candidate's performance did not meet target expectations
1	Met	Candidate's performance met target expectations

	<i>Met</i>	<i>Not Met</i>
1. The candidate verbally gave a brief overview of the professional portfolio	①	②
2. The candidate successfully responded to the questions asked by the team	①	②
3. The candidate used correct spoken English during the Panel interview. Foreign Language candidates were fluent in their target language	①	②
4. The candidate used correct written English in the Professional Portfolio	①	②
5. The candidate demonstrated an understanding of the Unit's conceptual framework	①	②
6. Overall, the candidate demonstrated his/her Professional Disposition of members of a profession during the panel process	①	②
Section-C Total:		

0 — 1	Met with Conditions
2 — 3	Mastery
4 — 5	Above Mastery
6	Distinguished

Additional Comments:

Summary of All Sections (overall):

Section A	
Section B	
Section C	
Total:	

15 or Below	Met with Conditions
16 — 23	Mastery
24 — 31	Above Mastery
32 — 34	Distinguished

