

DRAFT POLICY

WEST VIRGINIA STATE UNIVERSITY BOARD OF GOVERNORS

West Virginia State University and the West Virginia State Community & Technical College

BOG Policy #27

Title: Change in the Organization of Colleges, Schools, Divisions, Departments or Other Administrative Units

Section 1. General

1.1 Scope: This policy establishes the procedures to change administrative organization within West Virginia State University (WVSU) and West Virginia State Community & Technical College (WVSCTC)

1.2 Authority: West Virginia Codes §18B-1-6 and 18B-1-8

1.3 Effective:

Section 2. Policy

2.1 Approval by the West Virginia State University Board of Governors is required prior to implementation of the following changes in the organizational structure of WVSU or WVSCTC:

2.1.1 Creating any new college, school, division, or department that provides instruction;

2.1.2 Renaming of any existing college, school, division, or department that provides instruction;

2.1.3 Creating any new administrative division or unit headed by an individual who reports directly to the President.

2.2 Each President shall provide written notification to the Chair of the Board of Governors prior to discontinuing, combining, or reorganizing any existing college, school, division, department, center, institute, or other administrative unit or creating any new non-instructional administrative unit;

2.3 Written notification by either President to the Chair of the Board of Governors shall confirm that the appropriate faculty, classified staff, and student representatives and/or organizations were consulted prior to implementing or seeking approval of any change pursuant to this policy.