

**West Virginia State University  
Schedule of Fees (Per Semester)  
2016-2017 Academic Year**

**Tuition Expenses (Per Semester):**

Credit Hours	In-State	Out-of-State	Metro	Graduate In-State	Graduate Out-of-
1	287.00	644.00	501.00	400.00	945.00
2	574.00	1,288.00	1,002.00	800.00	1,890.00
3	861.00	1,932.00	1,503.00	1,200.00	2,835.00
4	1,148.00	2,576.00	2,004.00	1,600.00	3,780.00
5	1,435.00	3,220.00	2,505.00	2,000.00	4,725.00
6	1,722.00	3,864.00	3,006.00	2,400.00	5,670.00
7	2,009.00	4,508.00	3,507.00	2,800.00	6,615.00
8	2,296.00	5,152.00	4,008.00	3,200.00	7,560.00
9	2,583.00	5,796.00	4,509.00	3,662.00	8,564.00
10	2,870.00	6,440.00	5,010.00		
11	3,157.00	7,084.00	5,511.00		
12 or more	3,498.00	7,786.00	6,078.00		

**Designated Course Fees:**

Science Course Fee	\$	55.00
English Course Fee	\$	6.00
Applied Music Fee	\$	42.00
Applied Music Fee (Non-music majors)	\$	140.00
Art Course Fee	\$	48.00
Communication Course Fee	\$	42.00
Math 020 Course Fee	\$	34.00
Math Computer Science Fee	\$	34.00
Information Literacy Fee (Full Time Students Only)	\$	100.00
HHP 106 & HPP 122 Course Fee	\$	15.00
Internship Fee	\$	118.00
Online Fee (Undergrad Web 80-100)	\$	152.00
Online Fee (Graduate Web 80-100)	\$	223.00
Online Fee (Web- 50)	\$	60.00
Capitol Center Course Fee	\$	140.00
ROTC Activity Fee		
Military Science Course Fee (PT class)	\$	10.00

**Special Fees:**

Parking Full Year	\$	104.00
Fall Semester (Sept. 1 - Dec.)	\$	55.00
Spring Semester (Jan. 1 - May 15)	\$	55.00
Spring/Summer (Jan. 1 - Aug. 31)	\$	77.00
Summer Only (June 1 - July)	\$	42.00
Parking: Second vehicle	\$	28.00
Parking: Replacement	\$	15.00
ID Card Replacement	\$	22.00
Transcript	\$	10.00
Returned Check Service Fee	\$	25.00
Regents BA Degree Evaluation	\$	300.00
Regents BA Posting Fee (per credit hr.)	\$	10.00
Late Registration Fee (non-refundable)	\$	35.00
Placement Testing Fee	\$	28.00
Proctor Testing Fee	\$	42.00
Orientation Fee	\$	40.00
Thesis Binding Fee	\$	171.00
Commencement Fee:		
Graduate (Masters Degree)	\$	152.00
Undergraduate (Bachelor's Degree)	\$	152.00
Diploma Replacement	\$	33.00
Application Fee:		
Undergraduate	\$	22.00
Graduate Resident	\$	28.00
Graduate Non-Resident	\$	39.00

**Meal Plans (Per Semester):**

Option 1 Premier Late Night	\$	2,277.00
Option 2 Any Fifteen	\$	2,014.00
Option 3 Standard Nineteen	\$	2,080.00

Dining Dollars (minimum opening balance)	\$155.00
Commuter Meal Plan - Returning Students	\$278.00
Commuter Meal Plan - New Students	\$309.00
Dining 2015 (Summer Only) - Per week	\$184.00

**Residence Hall Options: (Per Semester)**

Keith Hall 2BR SB3/HC	\$	3,417.00
Keith Hall 2BR SB4 & SB5 AA	\$	3,545.00
Keith Hall 3BR SC1	\$	3,417.00
Keith Hall 4BR SD1/HC, ALT, SD2, SD3	\$	3,417.00
Dawson Hall Single	\$	3,189.00
Dawson Hall Double	\$	2,183.00

**Residence Hall Options: (Summer Only)**

Double Room (Summer Only) - Dawson per week	\$	253.00
Double Room (Summer Only) - Sullivan per week	\$	225.00
Room (Summer Only) - Keith per week	\$	429.00
*Residence Hall Reservation Deposit	\$	100.00
Residence Hall Breakage Deposit-New Students	\$	100.00

**Sullivan Hall - Overflow Only**

ALL FEES ARE SUBJECT TO CHANGE

**PAYMENTS CAN BE MADE BY CREDIT CARD**

MasterCard  
Visa  
Discover  
American Express  
Diner's Club

THERE ARE NO REFUNDS AS A RESULT OF REDUCED SCHEDULES.

**\*ROOM RESERVATION DEPOSIT:**

This deposit will be deducted from the student's room fee if he/she resides in the Residence Halls.

**ALL fees for prior terms must be paid in full before a student may begin registration. West Virginia State University shall refuse graduation, transcript requests, registration privileges and grades until an account is paid in full.**

**FINANCIAL POLICIES:**

Only the following alternatives will be accepted in lieu of full payment at registration for all fees and other charges.

One of the following must be in place by payment due date or upon registration:

- a. Students with financial aid packages of Federal Stafford Loans, Pell Grant, SEOG Grant, Perkins Loan and scholarships must give the university first lien of all funds received for semester or yearly expenses.
- b. Two payment plans are available in lieu of financial aid (available for Fall and Spring terms only)  
\*60/40 Plan- first payment of 60% of the tuition plus course fees, parking fee due upon registration. Remaining 40% due with a 2% interest fee is due six weeks after the first day of classes. Interest on the deferred amount may be charged at a rate not to exceed the legal limit.  
\*Monthly Installment through Sallie Mae-visit [TuitionPaymentPlan.com/Enroll](http://TuitionPaymentPlan.com/Enroll) to sign up.  
This plan is not a loan and payments are made directly to SallieMae.
- c. Third Party payment authorizations.

## Important Notes

1. A returnable Room Breakage Deposit of \$100.00 is required of all new students upon admission to a residence hall at West Virginia State University.
2. Damage to furniture, fixtures, and the building shall be assessed against the individual student causing such damage. When University officials are unable to determine the offender, the cost of such damage shall be assessed against the students residing in the room, section, or residence hall, as circumstances require.
3. An extra charge shall be levied whenever the University finds it necessary to clean a particular room because of the delinquency of its resident.
4. A student's registration may be canceled when payment is made by a check which is dishonored by the bank. A Returned Check Service Fee of \$25.00 shall be made for dishonored checks.
5. Special attention is called to the following order of the West Virginia Higher Education Policy Commission. "No diplomas, certificates of attendance, or credits, and no participation in graduation exercises shall be extended to any students until all delinquencies, balances, or charges on the books of the institution against such students shall be paid in full."

No financial credit of any type shall be extended to any individual, either student or other, at any state university or college. All universities and colleges shall operate on a strictly cash basis with all payments and obligations being collected in advance except that room and board charges may be divided into installments as determined by the institution. A student is not considered registered until full fee payment has been made.

Exceptions may be granted where a bona fide third party agency has provided authorization in writing that payment will be made for the student.

WVSU Cashiers Office  
Ferrell Hall 117

304-766-3141  
[cashier@wvstateu.edu](mailto:cashier@wvstateu.edu)

### REFUND POLICY FOR STUDENTS WHO WITHDRAW

A student who officially withdraws from the University (i.e. drops all classes) through the Office of Registration & Records or is administratively withdrawn from college prior to completing 50% of a semester is entitled to a partial refund of that semester's tuition/fees. Refund amounts are calculated to the day based on the number of calendar days which have elapsed from the first day of class to the date of withdrawal. The date of withdrawal is the actual date the student notifies the Office of Registration & Records of withdrawal. Any student who withdraws at any point during the semester is advised to consult with the Cashier's Office to determine whether there is a balance owing or a refund due.

Tuition is not adjusted for "reducing a schedule" after the add/drop period.

For a student receiving federal financial aid who withdraws before completion of 60% of the semester, the amount of federal financial aid earned will be calculated to the day according to the same formula. Unearned financial aid must be returned. When aid is returned, the student may owe a balance to the college, to the U.S. Department of Education, or to both. Any student receiving federal financial aid would contact the Office of Student Financial Assistance before withdrawing from college or reducing the number of hours enrolled to determine the impact of these actions on his or her financial aid status.

Refunds are calculated from the first formal day of registration. Refunds will not be processed until after the end of the refund period.

[You can access MyState at https://mystate.wvstateu.edu](https://mystate.wvstateu.edu)

From MyState:

1. Enter your ID: A00#
2. Password: (date of birth) two digit month/date/last two digits of birth year, without any dashes. Example: April 1, 1990 (040190)
3. Click on Student & Financial Aid
4. Click on Account Summary by Term

To make an online payment

1. Click on Account Summary
2. Scroll to bottom and click on Credit Card payment option
3. Put in the appropriate Term and Submit
4. Follow payment instructions given

You may also mail a check/money order to the following address.

Please put your student ID# on the check for reference.

WVSU

Attn: Cashier's Office

PO BOX 368

Institute, WV 25112