In addition to an opening meeting, the committee met three times. With curriculum revision so recent, there were few course proposals of any kind.

**September, 2017:**
A draft of the General Education Handbook and its appendices were discussed. The committee discussed the need for the math criteria (for courses to join or remain in the curriculum), as well as an appendix with courses that fulfill Gen Ed requirements.

At the Provost's request, the committee discussed whether FYE needs to be revised again – potentially by transforming the current 3-hour course into three 1-hour courses over the first three semesters. The committee agreed that it was too early to assess whether or not the current FYE course is working well.

**November, 2017:**
Assessment results from “Beta Testing” were discussed, with the following conclusions/suggestions:

- Some assignments need to be refined
- History's rubric has some internal issues, as well as a different structure from the other rubrics
- Norming of scores should be discussed further.

The GE Handbook Revisions and discussions with the Math department about criteria for assessing/adding courses to the curriculum fell off the back burner and will start heating up again this year.

**Plans were made to assess** assignments with Gen Ed rubrics in at least one per course in the GE curriculum in Spring 2018. Compliance turned out to be about 60%, but that was enough to help the GE committee tweak the assessment and make suggestions for GE courses. All on-campus sections are to be assessed in Fall 2018, and it is hoped that “YellowJacket Connection” (aka, early enrollment) courses will join assessment efforts in Spring 2019.

Excel worksheets for reporting assessment scores and discussion have been created and distributed. They mirror as closely as possible the reports created in LiveText, but with no need for access or logging in. We will work with Aaron Settle (assessment coordinator/director) to get a secure cloud-based storage site set up.

**February, 2018:**
Social Work 3XX-Professional Practice in a Global Society
Social Work 3XX-Professional Practice in a Global Society accepted unanimously to be listed in the Tier II, International Perspectives. The course is open to all students who have the prerequisite and understand that they must meet the social work competencies included in the course; the main audience for the course, however, is students in the College of Professional Studies, many of whom will have global issues in their professional practice.

GE 199 course proposal for peer educators
Peer Education was approved to be offered as GED 199, Special Topics. The course trains students to work in various areas of peer education, especially areas such as alcohol use, safer sex, and interpersonal violence. It had been as EDUC 110, but the accrediting body for that program has raised concerns about its appropriateness for the department. The proposal was explained further, to clarify that the course will not fulfill any GE requirement, it will be ‘free elective’ credit only. The course will, as it turns out, actually be offered by a program in HHP, but the committee unanimously approved offering it as GED 199, if needed for it to be on the Fall 2018 schedule.

**Attendance for 2017-18**
Opening meeting: No attendance taken. Only discussion was how to select regular meeting times.

In attendance 9/19/17: Barbara Ladner, Anne McConnell, Steven Richards, Lyndsey Good, Rebecca Francis, Carol Susman, Dirk Johnson, Andrew Schedl, Debbie Williams

In attendance 11/14/17: Barbara Ladner, Anne McConnell, Rebecca Francis, Carol Susman, Dirk Johnson, Andrew Schedl

In attendance 2/6/18: Barbara Ladner, Anne McConnell, Barbara Korn, Carol Susman, Lindsey Good, Steven Richards, Thomas Guetzloff, Andrew Schedl, Kellie Toledo, Kiauna Facemyer. (“Excused" for WVSU Day at the Legislature: Dirk Johnson, Deborah Williams, Rebecca Francis)