WVSU Faculty Senate Executive Committee Meeting
September 28, 2018

In Attendance: Rich Ford (chair); Jessica Barnes-Petruszynski (vice-chair), Deborah Wells (historian), Dirk Johnson (secretary), Kathy Harper (at-large), Barbara Ladner (ACF), Jack Magan

1. R. Ford asked to add a discussion about a regular meeting time to the agenda. With this addition, K. Harper moved and B. Ladner 2nd to approve the agenda. The motion carried by voice vote.

2. B. Ladner moved and J. Barnes-Petruszynski seconded to approve the minutes. The motion carried by voice vote.

3. Regular meeting time: B. Ladner suggested 11:00 on Friday. K. Harper moved and J. Barnes-Petruszynski 2nd approval for this meeting time. The motion carried by voice vote.

4. Questions about faculty list serve: Shannon McGhee asked to be included on this list. It was the feeling of the committee to reserve this list for faculty only, and Shannon can email Academic Affairs to communicate with faculty. J. Barnes-Petruszynski suggested Shannon McGhee’s intentions were sincere in making this request.

5. Standing committees:

   SGA has been invited by R. Ford and J. Barnes-Petruszynski to fill vacancies. We will wait for their action.

   ACF: B. Ladner has offered to assist in any Blue Ribbon Commission work, and Pres. Jenkins emailed thanking her for her efforts. No formal plan has been suggested. There isn’t a discussion in making the commission actions into law. There has been some attempts by WVU to change the initial proposal. B. Ladner suggested that, while the research component of WVU is bigger, and that might be a legitimate complaint, the teaching funding piece shouldn’t be affected or altered.

   Faculty scholarship: Anne will come to the meeting on Oct. 5. They’ve funded scholarships this year and are working.

   Constitution and Bylaws: unclear of activities

   Cultural Activities: According to Zach’s meeting with Dr. Underdue-Murph, she said that the entire situation needs to be rethought. Because it’s a student fee, they want to have activities with more appeal to more students. D. Johnson suggested that the challenge is to maintain the cultural component while seeking broader appeal. Abolishing the committee and calling it student activities would be more palatable. T. Guetzloff suggested we speak directly to Pres. Jenkins about the change and how it would impact the cultural mission of the committee.
Program review: All members are elected. K. Harper is now approved to serve.

FPC: Jeff reports that there is worry about the online evaluations being too hard to navigate.

Gen Ed.: Chem. engineering curriculum lists two courses that are a part of their curriculum but are not approved for Gen Ed nor meet the curriculum. B. Ladner will go to the meeting to make sure they change this. The committee is still working on getting some assessment in each Gen. Ed course.

6. R&D:

7. Replacement computers: Kristi Williams said that once she gets a list of the replacement schedule from computer services she will share the list. We will bring this up in the administrative reports in the faculty senate meeting.

8. Faculty Handbook: R. Ford reported no progress, and it is a difficult thing to take on time-wise. B. Ladner said a start would be to mark changes made from the last version to this. K. Harper suggested the BOG faculty review needs to be added, and B. Ladner said that the instrument needs to be included.

9. Evaluation of administrators. According to R. Ford, there have been a few attempts in the past, but didn’t stick (early 90’s that lasted one year, earlier than that, with a rift in the faculty occurring). T. Guetzloff said the wrap-around services should be part of the evaluation. J. Magan said a list (family tree) of positions and responsibilities would help. K. Jayasuriya said that he would be welcome for dean evaluations and administrative evaluation. Pres. Jenkins agreed that the deans should be evaluated. It would be important to keep the responses anonymous. Communicating with staff as we move forward would be helpful, recognizing their valuable input. The results could be submitted to the BOG for review as they evaluate the President. D. Johnson suggested that we as faculty recognize the necessity/value of our own evaluations, so the idea of its value should not be foreign to administration. He will create a draft form for the senate to consider, based on our own faculty by students.

10. Administrative committees: R. Ford asked what committees exist and who is on them. The question of fees was raised. M. Fultz reported that the Admissions Committee needs another member as a tie-breaker. We still don’t have a chemical hygiene officer. There is a nation-wide safety drill on Wed. Oct. 3, according to Chief Saunders. He also says there is progress towards an active shooter drill.

11. Faculty Senate Agenda: T. Guetzloff said that a budget discussion would be in order with declining enrollment. R. Ford asked about inviting Dr. Underdue-Murph to the meeting, defining the time she has. It was decided that we would invite her for a 10 min. presentation followed by questions.