

**West Virginia State University Faculty Senate
meeting of Friday, November 3, 2017, 1:30 pm, Hamblin Hall Auditorium**

draft agenda with proposed time points

approve agenda Do you have agenda items to add? Do you recommend that any items be deleted or tabled? Would you like to move items earlier or later in the queue?

approve minutes of October 6, 2017

Chair's remarks

President Jenkins 1:45 pm

Institutional Review Board, Institutional Animal Care and Use Committee
money at WVSU

Provost Jayasuriya 2:15 pm

appoint one faculty representatives to Program Review Committee
update on work of tasks forces on Freshman advising, mentor program, others?

Dr. Yvette Underdue Murph Vice President for Enrollment Management and Student Affairs

WVSU Athletic Committee Dr. Aaron Settle 2:45 pm

standing committee reports 3:00 pm

Advisory Council of Faculty Representative Dr. Barbara Ladner
Board of Governors Representative Dr. Frank Vaughan
Educational Policies Committee Chair Dr. Micheal Fultz

old business 3:30 pm

student evaluations

Faculty Personnel Committee reported on April 7, 2017 with recommendations for a procedure. Senate Executive Committee reviewed FPC's procedure, as well as one drafted by Dean Zaman. Senate Exec compiled the two and seeks the Senate's approval for use in Fall 2017.

status of the proposed evaluation instrument

new business 4:00 pm

In the interest of better Senate meetings, the Senate Executive Committee recommends

- requiring written reports from Senate Standing Committees;
- requiring reports by the Wednesday before the last Friday of the month (Senate Exec meeting),
and possibly asking committee chairs to come to Senate Exec meeting;
- not asking for oral reports at Senate, unless there's a reason;
- asking committee chairs to attend the Senate meetings of their regularly-scheduled reports, to
field questions.

The Senate Exec proposes to set up a mechanism for faculty to post concerns, which the Senate Exec can monitor for issues that should be addressed. Dr. Pietruszynski is looking into this.

looking ahead

General Faculty meeting will be on _____

on the agenda will be _____